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## **Illinois District Association of Chapters, SPEBSQSA Inc.**

### **House of Delegates**

Fall 2015

**Location:** Marriott Hotel (Beaufort Room) – Normal, IL

**Time:** 1:30PM

### Call to Order

1. Opening songs
  - *The Star Spangled Banner* – Terry Ludwig, Director
  - *The Old Songs* – Jeff Bowyer, Director
2. Roll Call / House of Delegates quorum – yes or no – Mike Isely
  - 28 members present, out of a potential total of 47.
  - Quorum minimum requirement of 30% (= 14). With 29 present we have 62%, quorum established.
  - [See Appendix titled “Attendance” for detailed attendance record]
3. Welcome / Opening Remarks / Introductions – Rich Hansen
4. Approve Agenda – Rich Hansen
  - Adjustments requested of agenda
    - ◆ Topic to add: Concerns over operations at Nashville
    - ◆ Topic to add: IDEA report discussion (see next)
  - **Motion: Approve Agenda, with additional topic Nashville and IDEA topics added**
    - ◆ **Offered by: Bob Cernal, Seconded: Bruce Richardson**
    - ◆ **PASSED (unanimous voice vote)**
5. Approve Consent Calendar – Rich Hansen
  - Adjustments requested of Consent Calendar reports
    - ◆ Request to pull IDEA report from consent calendar, to be discussed during meeting
  - **Motion: Accept Consent Calendar with IDEA report pulled**
    - ◆ **Offered by: Jeff Bowyer, Seconded: Tom De Bord**
    - ◆ **PASSED (unanimous voice vote)**



- The following reports are therefore accepted without further discussion:
- ◆ President's Report – Rich Hansen
    - [Attachment: “01a-Report-President.pdf”]
  - ◆ Membership Report – Hugo Feugen
    - [Attachment: “02a-Report-Membership.pdf”]
  - ◆ Music & Performance - written report from Terry Ludwig & Tim Pashon
    - [Attachment: “03a-Report-Music\_And\_Performance.pdf”]
  - ◆ Marketing Report – Kevin McClelland
    - [Attachment: “04a-Report-Marketing.pdf”]
  - ◆ Contest & Judging Report – Dave Cowin
    - [Attachment: “06a-Report-CandJ.pdf”]
  - ◆ Chapter Support, Leadership and Training – Mike Savard
    - [Attachment: “07a-Report-CSLT.pdf”]
  - ◆ Chorus Director Development – Tim Woodall
    - [Attachment: “08a-Report-CDD.pdf”]
  - ◆ District Historian Report – Bob Squires
    - [Attachment: “09a-Report-Historian.pdf”]
  - ◆ Awards Committee Report – Mike Bagby
    - [Attachment: “10a-Report-Awards.pdf”]
6. Minutes of previous HOD Meeting – Mike Isely
- No changes requested
- **Motion: Approve Spring 2015 HOD Minutes**
- ◆ **Offered by: Mike Bagby, Seconded: Jeff Bowyer**
  - ◆ **PASSED (unanimous voice vote)**
7. Treasurer's Report – Jim Wagner
- [Attachment: “11a-Report-Treasurer.pdf”]
- Yes, we did contribute to the Harmony Foundation (just missed the Harmonizer publishing deadline)
- **Motion to receive Treasurer's Report**
- ◆ **Offered by: Dave Cowin, Seconded: Jeff Bowyer**
  - ◆ **PASSED (unanimous voice vote)**



8. Budget discussion – Jim Wagner

- Dues income dropping, caused as one might expect, to declining district membership
- Jim executed a full review of budget needs per category, as opposed to just copying the numbers across. Input solicited from other as needed.
- **Motion to approve 2016 budget, as proposed, unmodified, by Treasurer Jim Wagner**
  - ◆ **Offered by: Frank Schneider, Seconded: Dave Cowin**
  - ◆ **PASSED (unanimous voice vote)**

9. IDEA – Bob Cearnal

- [Attachment: “12a-Report-IDEA-Minutes.pdf”]
- [Attachment: “12b-Report-IDEA-Treas.pdf”]
- Changes in documented procedures proposed by IDEA committee
  - ◆ ...requires a 2/3 approval vote of the HOD
  - ◆ Changes (briefly summarized):
    - Change page 2 trustee's meeting to meet at least once per year
    - Trustees will at a minimum will meet at the ILL district convention (which would meet the once per year requirement)
    - At least one trustee should be in attendance at HOD meetings (as opposed to an IDEA delegate)
    - Trustees required to send donors acknowledgment of contributions
  - ◆ **Motion, approve IDEA procedural changes as described:**
    - **Offered by: Mike Isely, Seconded: Jim Waldorf**
    - **PASSED (unanimous voice vote)**
- Bob Squires has been reappointed by Rich Hansen to serve another 5 years (to 2020)
- Quartet / chorus donors to IDEA:
  - ◆ Route 66
  - ◆ SRQ – also issued challenge to all quartets to donate at least \$200
  - ◆ After Hours
  - ◆ Springfield, Northbrook, Belleville, Will-Cook chapters
- Total list of all donors since inception is on the IDEA display board (near the registration area)

## OLD BUSINESS

10. District Scorecard Goals Update – Rich Hansen

- Goal: Increase attendance at IDAH
  - ◆ Yup, did this



- Goal: Stage CSLT event
    - ◆ Nov 2014 event didn't work, but another event in January did take place
  - Goal: Hold a CDWI event
    - ◆ Planned for 6/20, didn't happen – not even students registered (only 1 signed up)
    - ◆ Will be carried over to 2016
  - Goal: Establish a district youth chorus that can compete at Midwinter
    - ◆ Until a few weeks ago, nothing was happening
    - ◆ Show choir director at Mt Zion High School (director has history working with barbershop harmony) is working on taking Mt Zion kids to mid-winter
  - Goal: Spring Harmony Jamboree planning
    - ◆ Coming up in April, planning is underway
  - We achieved or are moving towards 4/5 goals
11. Chapter Mentor Break-out sessions, by division with chapter mentors, 15 minutes, subsequent summary follows
- Most important issues to address, as indicated by chapters
    - ◆ Membership is top – across all divisions
    - ◆ Music leadership development – good music brings in good people
    - ◆ Finances – how do we pay for all this
    - ◆ Would very much like to have a northern convention
  - Other notes
    - ◆ Will-Cook & DuPage Valley are competing for the first time in a long time
    - ◆ Aurora is really struggling with membership (asking for Hugo to attend a chapter meeting and put forth some ideas)
    - ◆ Need to support each other among the chapters
    - ◆ Mentors could put out a newsletter for their division?
    - ◆ Articles about membership in the A&R

Song Break *Sweet & Lovely* – Terry Ludwig, Director



## NEW BUSINESS

### 12. Suggested Procedural Rules for Small Board – Rich Hansen / Mike Isely

- [Attachment: “13a-Misc-Special\_Rules\_For\_Small\_Boards.pdf”]
- The Society has issued refinements to Roberts Rules that Chapters may consider using to help streamline their meetings.
  - ◆ Example: Eliminate need for a “second” when entering a motion – for small Boards requiring a Second is not always productive.
- This is an additional tool available for chapters
- No requirement for it to be used; just suggestions

### 13. Adoption of District Mission Statement – Rich Hansen

- Proposed statement, from Kevin McClelland with input from the Board:
  - ◆ “The Illinois District fosters a state of close harmony by bringing the joy and excitement of music to all people.”
- Lots of HOD comments in response...
- Needs to mention “A Capella” or just “vocal”?
  - ◆ “vocal” music is broader in scope and is a buzzword among youth
- Important to keep the statement broad – making it too narrow can put us in a box.
- This is needed for grant writing – AND to give direction to the members
- Suggestion to take this back for refinement by a subgroup, for approval at the Spring HOD.
- This is on the right track – we need to invite more comments
- Don't make it too long; it will look like it was designed by committee
- Additional emphasis stated on it being a broad statement
- Comment offered to ensure it stays within the scope of the Society's mission statement
  - ◆ We actually based their proposed mission statement on the society's mission statement
- Point of definition: Mission statement = where we are going, vision statement = how we get there
- This will be taken up again in the Spring 2016 HOD

### 14. District Seniors Chorus – Midwinter 2017 – Rich Hansen

- Information about assembling a district seniors chorus as part of mid-winter. Looking to the chapters if there is a lot of interest among the members.
- Chorus would be assembled of men 55 years of age or older at the prior district convention.
- About five districts will be piloting this concept at the upcoming mid-winter convention in Reno.

### 15. 2016 Spring Harmony Jamboree



- A lot will be brought up by the MCs this weekend regarding events this Springfield
- Will be April 15-17 2016
- We have one contest now, but it's really still 2 conventions
- IDAH aspects will be kept within it.
  - ◆ Terry Ludwig is asking ideas for additional IDAH classes – contact him
  - ◆ More classes, coaching
- Mike Savard working on implementing a harmony platoon
  - ◆ Sign up ahead time, get 4 charts & tracks, get randomly assigned to a quartet
- Youth chorus is growing at IDAH
- This event will have more emphasis on youth
- Idea is that the Fall District is like a “mini-international” while the Spring Jamboree is similar to a “mini-mid-winter”.
- Lots of stuff coming up for this event

#### 16. IDEA Support

- IDEA has helped considerably over the years with YIH events
- IDEA has been asked by the District to help with the Spring Jamboree
  - ◆ Festival cost estimate is about \$12000
  - ◆ IDEA report page 2: IDEA announces that it will guarantee up to \$12000 to support the Spring Jamboree
  - ◆ A Harmony Foundation grant is being written for this festival – so IDEA is going to effectively pick up whatever doesn't come from the Harmony Foundation. Rich Hansen has received informal feedback from HF that a grant proposal like this is very much the type of thing that HF wants to fund.
  - ◆ *Only cost to members will be the hotel room...*
    - *“You can come to the Spring 2016 convention for FREE!”*

#### 17. Future Convention Dates / Venues

- Fall 2016 and Fall 2017 convention will be identical to Fall 2015 (BCPA in Bloomington plus Marriott)
- Spring 2017 will be same as Spring 2016 (Five Points in Peoria area plus Holiday Inn, contract in progress)
- 2018 is completely up for grabs
  - ◆ Want a northern convention? Start doing the homework now!
  - ◆ When would the bid be need to be ready? Events VP can speak authoritatively about that. But first half of 2016 would be good first approximation. In the next 6 months... How about a proposal for this at the Spring 2016 HOD? Yes – let's plan for that.



- We generally want to be a few years out in planning
- Springfield (the city) has also expressed interest in hosting a future convention
  - ♦ [We have a great hotel possibility there but the performance venue is an unresolved issue.]

18. Convention Manual

- Now that procedures manual is in place, an officially documented convention manual is in progress.

19. Spring 2016 HOD

- ... will be held on the Friday of the Spring Jamboree weekend
  - ♦ Friday April 15<sup>th</sup>, 2016, 1:30PM

20. International Operations – Frank Schneider (Chicago Metro)

- The Chicago Metro chapter has been having issues in deal with Nashville. Four issues in particular:
  - ♦ 1-800 phone service – has been out / flakey for a while. What's up with that?
    - We're told that the phone system was swapped out, but bugs still be worked out
  - ♦ Chapter Secretary is not getting renewal cards for members because they can't be printed
    - Yes, everyone is seeing this.
    - Issue apparently is that card stock is being redone (possible to more of a rigid plastic credit card format), code of ethics undergoing a change
  - ♦ Harmony Marketplace – music and learning tracks are being handled separately, this is cumbersome. Apparently it isn't possible to determine the learning track situation until after ordering the charts.
  - ♦ Annual Report recently sent to chapter presidents...
    - Where's the statement of income and expenses?
    - This is a puff piece, not a report. Printing and mailing costs seems to be wasteful
    - Comment offered that in a non-profit, the annual report *does* tend to be a puff piece

## OTHER

21. Memorial to Deceased Members

- (See appendix)

22. Society Liaison Report

- (Review over topics from HOD memo)
- Membership still sliding overall
- New polecat book out with updated material

23. Harmony Foundation Report



- Youth quartet contest
  - ◆ 24 years of the youth quartet contest
  - ◆ All qualifying quartets receive an HF scholarship to compete
  - ◆ 61 of 96 youth quartet members over that time are still involved in the society
- Harmony University
  - ◆ Over 100 music educators there on a scholarship
  - ◆ Huge success
  - ◆ 14 countries represented
- Camps & workshops
  - ◆ Continuing success
  - ◆ Anticipating 21000 attendees over the coming year, cumulatively
- Contributions:
  - ◆ Goal of 30 new donors from ILL before the weekend is over

#### 24. Milestones

- Coles County – 45 years this year
- Decatur – 70 years, same age as this district
  - ◆ Jim Baar is here today

Closing Song “Keep The Whole World Singing” – Bob Caernal, Director

**Adjourned:** 3:27PM

Respectfully submitted,  
Mike Isely – Secretary





**Appendix: Attendance**

Chapter Delegates			
Present	Name	ID	Chapter Name
	Michael Johnston	E-002	Arlington Heights
P	James Fourmont	E-003	Aurora
P	Lawrence Dohogne	E-005	Belleville
P	Tom De Bord	E-007	Bloomington
		E-008	Macomb
P	Glenn Mills	E-009	Northbrook
		E-010	Champaign Urbana
		E-012	Chicago No 1
P	Robert McIntire	E-013	Danville
P	James Barr	E-014	Decatur
		E-016	Collinsville
P	Bruce Condill	E-017	Coles County
P	Keith Rosborough	E-018	Elgin
	Steven Derebey	E-019	Rockford Metro
P	Donald Smit	E-021	Lake County
	Marvin Strom	E-024	Bureau County
		E-029	Quincy
	Rob Seibert	E-030	Chicagoland West Suburban
	Paul Tolley	E-044	Peoria
P	Frank Schneider	E-045	Chicago Metro
	Dan Adler	E-047	Rockford
P	Michael Kass	E-048	Rock Island
P	Henry King	E-050	Will-Cook
P	Kevin Deets	E-052	Sterling Rock Falls
	Mark Juelfs	E-054	Waterloo
P	Pat Claussen	E-061	Springfield
P	John Morrison	E-066	DuPage Valley
P	G Howard Peterson	E-067	Kishwaukee Valley
		E-073	Sandoval
	Neth Hass	E-075	Carbondale
P	Bruce Richardson	E-077	Kankakee

17 out of 31



Fall 2015 House of Delegates Meeting

25-Sep-2015 1:30PM

<b>Governance Board</b>		
<b>Present</b>	<b>Name</b>	<b>Role</b>
P	Richard Hansen	President
P	Jim Waldorf	Executive VP
P	Mike Isely	Secretary
P	Jim Wagner	Treasurer
A	Hugo Feugen	BMAL (Membership)
P	Will Thorndike	BMAL (Events)
P	Dave Cowin	BMAL (C & J)
P	Brett Mulford	BMAL
P	Jeff Bowyer	Imm. Past President

8 out of 9

<b>Active Past Presidents (not on Gov. Board)</b>	
<b>Present</b>	<b>Name</b>
P	Mike Bagby
P	Bob Cearnal
P	Earl Meseth
P	Bob Squires
A	Joe Sullivan
A	Jim Vliet
A	Syl Wetle

4 out of 7

8+4+17 = 29 present

9+7+31 = 47 total possible



**Appendix: Chapter Eternal**

[Conducted by Bob Squires]

**Memorial Service For Deceased Members**

May I ask a moment of silence, please:

*Heavenly Father we have gathered here today in your presence to commemorate those of our brothers who have passed on during this past year. Those men include [see below]*

*We ask that you accept these men in to your heavenly choir that their voices may continue to praise and glorify you.*

*Amen.*

<b><u>Chapter Eternal 2015</u></b>	
<b><u>Name</u></b>	<b><u>Chapter</u></b>
Donald McNulty	Chicagoland West Suburban
Frank Goode	Chicago #1
Bill Fentress	Northbrook
Thomas Thompson	Belleville
Cal Revis	Northbrook



## **President's Report**

### **Fall 2015**

In the eight months since assuming the office of district president, I've had the pleasure of visiting with several chapters, including Northbrook, Coles County, Decatur, Peoria, Danville, Macomb, Springfield, Champaign, Belleville and of course – Bloomington (they get to see me every week!). In July, I attended a wonderful celebration hosted by the Decatur Chapter on the occasion of their 70<sup>th</sup> anniversary! Before the end of this year, I look forward to visiting with even more chapters around the district. And if I don't see you in 2015 – rest assured I will visit throughout 2016.

These chapter visits have not only opened my eyes to the wonderful things that are going on within our district and the successes that each chapter can look to, but they have also confirmed the need to foster more communication between the district and the chapters, and provide assistance where needed. To address the latter two points, I applaud the efforts begun by two of our district officers – VP of Marketing Kevin McClelland, and our VP of Chapter Support and Leadership Training (CSLT) Mike Savard. Both men are very enthusiastic about assisting chapters and just in the past six months, a lot of work has been accomplished. Our district website includes more information and of course, Attacks and Releases is back!

Mike is working to build a network between the chapters and the district by reviving the Chapter Mentor (formerly Chapter Counselor) program. With the assistance of our Mentors in the coming months, it is my hope to not only bridge the gap between the district and the chapters, but also rekindle interest in upcoming district events.

Speaking of upcoming events – you will not want to miss our next spring convention. I look forward to our first-ever Spring Harmony Jamboree, which will take place April 15-17 in East Peoria/Washington, IL. Combining the best elements of past conventions, festivals, and IDAH, this will be an enjoyable weekend not to be missed including IDAH classes, an ILL District Youth Chorus, and a Harmony Platoon. The weekend will conclude with a spectacular Saturday evening show featuring the popular quartet *Boardwalk*, Sweet Adelines Queens of Harmony *The Four Bettys*, as well as other guests and youth performers. More details are to come, so stay tuned.

I am privileged to be your president and look forward to visiting with all of you, either at conventions or your chapter meetings. Here's to a great rest of 2015!

Respectfully submitted,

Rich Hansen

# Membership Trends - Current Month and YTD

8/2/2015

Dual Members **DO SHOW** in each Chapter but only **ONE TIME** for any single District (see page 1); show **each** Dist but **once** in Society Count (see first line on page 1); Reinstated Society Members **ARE INCLUDED** in the count for the previous year (added in 2014; shows in count for YE2013)

## CHAPTER COUNTS - Summary of Chapter Totals (note: Dual Members Joining shown Separately vs. "New" Members)

E ILL	07/31	07/31	07/31	New	New	OD	2015	2015	2013	2014	2015	12/31	12/31	12/31
	2013	2014	2015	2014	2015	0-30	Duals	Death	NR	NR	NR	2012	2013	2014
E000 Frank Thorne - E	38	36	31	3	1	4	1	0	(20)	(11)	(11)	44	35	40
E002 Arlington Heights (IL)	39	32	32	2	1	0	0	0	(7)	(9)	(3)	43	40	34
E003 Aurora (IL)	21	15	12	0	0	1	0	0	(8)	(4)	(2)	24	18	14
E005 Belleville (IL)	38	38	36	1	1	4	1	(1)	(8)	(4)	(4)	40	39	37
E007 Bloomington (IL)	114	112	109	7	0	1	4	0	(15)	(12)	(8)	112	113	113
E008 Macomb (IL)	20	17	14	0	0	1	0	0	(1)	(3)	(3)	20	20	17
E009 Northbrook (IL)	105	98	87	4	1	0	0	(1)	(23)	(22)	(10)	110	107	97
E010 Champaign Urbana (IL)	12	10	10	0	0	0	0	0	(1)	(1)	0	13	11	10
E012 Chicago No 1 (IL)	3	3	2	0	0	0	0	0	(1)	(1)	0	4	3	2
E013 Danville (IL)	20	21	17	3	1	0	0	0	(6)	(3)	(2)	23	18	18
E014 Decatur (IL)	20	19	21	1	0	0	0	0	(1)	0	0	20	19	21
E016 Collinsville (IL)	14	11	7	1	0	1	0	0	(5)	(3)	(2)	14	12	9
E017 Coles County (IL)	44	39	33	0	1	1	0	0	(6)	(4)	(6)	47	43	38
E018 Elgin (IL)	33	31	35	2	5	0	0	0	(3)	(2)	(1)	36	33	31
E019 Rockford Metro (IL)	28	25	23	0	0	0	0	0	(3)	(2)	(2)	28	27	25
E021 Lake County (IL)	30	26	25	1	0	0	0	0	(1)	(3)	(2)	28	29	27
E024 Bureau County (IL)	10	10	9	0	0	0	0	0	(6)	0	(1)	15	10	10
E029 Quincy (IL)	6	3	2	0	0	0	0	0	(2)	(1)	(1)	6	4	3
E030 Chicagoland West Subu	89	84	82	1	2	1	1	0	(16)	(9)	(3)	94	88	82
E044 Peoria (IL)	29	26	23	0	0	1	0	0	(1)	(2)	(4)	30	27	26
E045 Chicago Metro (IL)	26	24	18	0	0	0	0	0	(5)	(5)	(6)	25	26	24
E047 Rockford (IL)	35	34	38	5	2	0	0	0	(3)	(2)	(2)	36	35	38
E048 Rock Island (IL)	18	20	16	5	0	0	0	0	(3)	(4)	(4)	15	18	20
E050 Will-Cook (IL)	44	39	39	1	0	0	3	0	(9)	(6)	(2)	49	44	38
E054 Waterloo (IL)	22	19	19	0	1	0	0	0	(5)	(4)	(1)	22	22	19
E061 Springfield (IL)	44	46	42	2	1	1	0	0	(2)	(5)	(3)	42	46	43
E066 DuPage Valley (IL)	55	58	53	2	1	1	0	0	(7)	(5)	(5)	54	57	57
E067 Kishwaukee Valley (IL)	11	9	8	0	0	0	0	0	(2)	(1)	(1)	12	10	9
E073 Sandoval (IL)	3	3	2	0	0	0	0	0	(1)	(1)	0	4	3	2
E075 Carbondale (IL)	29	27	24	4	0	0	0	0	(5)	(4)	(4)	31	27	28
E077 Kankakee (IL)	14	12	10	1	0	0	0	0	(3)	(3)	(1)	14	13	11
<b>TOTALS</b>	<b>1062</b>	<b>991</b>	<b>914</b>	<b>47</b>	<b>18</b>	<b>19</b>	<b>10</b>	<b>(2)</b>	<b>(188)</b>	<b>(144)</b>	<b>(102)</b>	<b>1104</b>	<b>1044</b>	<b>985</b>

Report shows **CURRENT MEMBERS** as of the date in that column.

NOTE: District Totals do include dual members across multiple chapters -- NOTE dual members appear in each chapter.



## Illinois District Music and Performance Report.

On February 21, 2015 at the Parke Regency Hotel in Bloomington, IL, we had a very successful IDAH! We were very pleased with the attendance, the cooperation, and the level of music that was displayed throughout the day.

There were 215 attendees, which included 19 quartets, 3 choruses, and over 40 general class participants. Top quality coaches were able to work with the quartets and chorus (Lake County and West Towns), and the youth chorus worked with the members of After Hours all day. The classes that were available included Barbershop Bootcamp, Barbershop History, The Cone Shaped Sound, Working with Microphones, Coaching Under Glass, Leadership, Grant Writing, Tag Singing, and Vocal Production. These were all lead by incredible instructors.

Learning wasn't the only outcome of IDAH 2015. There were also performances for the enjoyment of everyone! Each quartet and chorus was given the chance to perform for the group. And if that wasn't enough, there was after dinner that was for everyone involved in the day and it was also opened to the public. This awesome show included our current IL District Champion Quartet, Drive Time, our 2010 IL District Champion Quartet and 2013 8th place International Quartet, After Hours, the 2014 International Silver Medalists, Forefront, and the 2006 International Quartet Champions, Vocal Spectrum! The show was capped off with a special treat for the audience. After Hours, Forefront, and Vocal Spectrum joined forces for a special performance of Smile!

Special thanks to all who helped make this event the success it was!

Plans are well underway for IDAH 2016. This will be included in the IL District Festival on April 16, 2016. Details will be forthcoming!

Respectfully submitted,

Tim Pashon

Terry Ludwig



## **Illinois District Marketing - August 2015**

### **Print Marketing Overview**

#### Attacks & Releases

- Over 800 copies mailed directly to members
- Highlighted district happenings & events
- Recap of IDAH 2015 and Pittsburgh International
- Will become a bi-annual feature going forward

### **Social Media & Email Marketing Overview**

(All data is from 1/1/15 through 9/9/15)

#### Email Marketing– avg. click/open rates

- Avg. open rate: 29.87%
- Avg click rate: 7.85%

What this means: members and subscribers are opening our emails at a relatively good rate. Click-throughs are below average, possibly due to a lack of content readily available throughout the year.

#### Illinois District Facebook Page

- 64 new “likes”
- Avg reach 2Q: 79
- Avg reach: 109

#### Twitter

- +76 followers
- #BHSPGH created most impact on the year so far

What this means: More people are seeing and engaging with more content. This helps increase viewership on the page and awareness of the district throughout social networks.

### **Overall Marketing**

- A big thank you to Gary Davis & the Land of Lincoln chapter for helping get some quartets to stroll & sing at the Illinois State Fair this year
- There are plans in the works for a district brochure and/or business card to hand out at sing-outs and conventions- who we are, what we do, etc
- Continued unification of branding pieces across all platforms is happening as well

Respectfully submitted,

Kevin D. McClelland

VP Marketing & Public Relations, Illinois District of the BHS



Report to Illinois District House of Delegates  
From: Dave Cowin, VP C&J

9/25/2015

Today, we are conducting our 2<sup>nd</sup> annual convention. Below is a brief report on how we are progressing.

This weekend, 10 ILL District choruses, 24 ILL District Quartets and 2 Youth Quartets (1 from NSC District) will compete. Our certified judging panel (8 judges) and 3 candidate judges are set to adjudicate all of our scored contests. This panel is from all over, with 2 from Canada, 2 from California, 1 from Houston, 1 from the DC area, 2 from Iowa, 1 from Kansas, and 2 from Indiana.

Our Saturday **Quartet Finals** will probably include 13 or more quartets instead of the usual 10 because:

1. We have 3 past District Champions competing only in the Pre-Lims who can't compete in the District Contest.
2. We have at least 2 district quartets that will be only in the 2 round District Championship contest and not in the Int. Pre-Lim because of BHS rules. No individual may compete in more than one quartet in an International Pre-Lim series of contests leading to the same International Quartet Contest regardless of District. This rule crosses all time lines and District lines and applies separately to each of the 3 International Quartet Contests; International Senior Quartet Contest (at Midwinter), International Quartet Contest (at July International), and International Youth Quartet Contest (at July International). There are no exceptions to this rule.

Both of our 2 round contests are being run at the same time and it's likely that all 5 of the above quartets will make the finals. Therefore, we will have at least 13 quartets plus any Collegiate Quartets plus a mic tester in the finals on Saturday late morning.

I have mentioned "**Youth Quartet Contest**" several times in this report. This contest used to be called the Collegiate Quartet Contest. The age limits for this contest are and have been 15 to 25 years old at the time of the International Contest and the members of these quartets don't and haven't had to be affiliated with any College or University. Therefore, this year, the contest was re-named as the "**International Youth Quartet Contest**".

**Chorus Contest:** I have set up chorus rehearsal time segments starting 30 minutes after the Quartet Finals. All will be in 4 locations within the BCPA. These include the Ball Room, Stage and the 2 rooms on the 2<sup>nd</sup> floor. All segments will be 30 minutes long and currently, a chorus may reserve 2 segments. If I have unclaimed segments, I will allow choruses to add a 3<sup>rd</sup> rehearsal segment.

The Green Room for the judges will be in the large dressing room at stage left (house right). The 3 dressing rooms on stage right (house left) will be used as Quartet warm-up/ready rooms. The 2 rooms on the 2<sup>nd</sup> floor will be used as Chorus warm-up/ready rooms.

**Quartet Finals** – Current plans are to have a 24 minute intermission around noon and to serve the entire judging panel lunch in the Green Room during this time. The judges' dinner will be in a meeting room at the hotel starting at about 4:30 or so.

We have other seldom mentioned vital groups working on the success of our convention:

**Judges services**, under the direction of Sandy Barnes, will handle the judges' transportation to/from the hotel and BCPA and taking care of the judges area and the "green room" in the BCPA.

Michelle Adams will be handling the **escorts** moving all of the contestants through the system at the BCPA.

Dave Garrett is heading up the **riser crew**.

Howard Tweddle is helping me with the **Judges Hospitality Room**

David Cowin, VP C&J  
630-308-2120



ILL Fall 2015

**the Illinois District**  
association of Chapters / Barbershop Harmony Society



*a state of close harmony*

Somebody's Report

dcowin@comcast.net

# memo



Date: 8/26/2015

To: Rich Hansen

From: Mike Savard

CC: Illinois District Board Members

Subject: Chapter Support and Leadership Training Report, August 2015

## Leadership Training

A district wide leadership training is targeted to be scheduled November 21, 2015, in Springfield. I hope to have the facility and faculty confirmed in time to advertise/announce this at the Fall Convention.

## Chapter Support

We have found two replacement Chapter Mentors, and are in the process of catching up on our goal of visiting all of the Chapters in the District this year. The Chapter Mentor assignments are now:

<p>South – Mike Dohogne</p> <ul style="list-style-type: none"><li>• <b>Belleville</b></li><li>• Collinsville</li><li>• Coles Co</li><li>• Waterloo</li><li>• Sandoval</li><li>• Carbondale</li></ul>	<p>Northern – Greg Martin</p> <ul style="list-style-type: none"><li>• Bureau Co.</li><li>• Rock Island</li><li>• Kishwaukee Valley</li><li>• Rockford</li><li>• Rockford Metro</li><li>• Sterling Rock Falls</li></ul>
<p>Metro – Bob Squires</p> <ul style="list-style-type: none"><li>• <b>Arlington Heights</b></li><li>• Aurora</li><li>• Northbrook</li><li>• <b>Elgin</b></li><li>• <b>Lake County</b></li><li>• Chicago #1</li><li>• <b>Chicago West Suburban</b></li><li>• <b>Chicago Metro</b></li><li>• Will-Cook</li><li>• DuPage Valley</li></ul>	<p>Central – Brett Mulford</p> <ul style="list-style-type: none"><li>• <b>Bloomington</b></li><li>• <b>Macomb</b></li><li>• Champaign</li><li>• <b>Danville</b></li><li>• <b>Decatur</b></li><li>• <b>Quincy</b></li><li>• Peoria</li><li>• <b>Springfield</b></li><li>• <b>Kankakee</b></li></ul>

Chapters in Bold have been visited year to date.

Respectfully Submitted,

 26 AUG 2015

Mike Savard

V.P. Chapter Support and Leadership Training



## **Chorus Director Development**

A CDWI was planned for 2015 and invitations were sent to all district directors and chapter contacts. With the exception of Carrie Marcott, there were no respondents and, as such, we were unable to justify the expense. We will begin working to host multiple events in 2016.

Respectfully submitted,

Tim Woodall

VP CDD



To: Illinois District Board/House of Delegates  
From: Bob Squires, Illinois District Historian  
Re: 2015 Fall Convention Report  
Date: September 25, 2015

Board Members and Chapter Delegates,

A year has passed since our last historical report and many exciting events have taken place over that time that are of particular historical interest.

Several large contributions of historical materials have been made. Of particular interest, through the efforts of district president, Rich Hansen and the generosity of recently passed Society icon, Gene Cokerof, a photo collection belonging to the daughter of Forrey Hanes and the history of the Mid-States Four has been donated to the Illinois District. This collection of over 300 photos and various historical materials now is part of our district archives.

Part of the Mid-States Four collection, along with a salute to the Four Renegades in tribute to their 50<sup>th</sup> anniversary of winning the gold in Boston in 1965, and to the Sundowners quartet on the 50<sup>th</sup> anniversary of their District championship, can be found in displays in the registration area at the Marriott Hotel.

Other donations have been received over the year, most noteworthy photographs and slides from the widow of Bob Mentor, baritone of the Chords Unlimited.

Recently your chairman had the honor of attending a celebration of the 70<sup>th</sup> anniversary of the chartering of the Decatur chapter where I was able to share mementos in an historical binder of the Decatur chapter through the years.

By the time this report is presented and at the invitation of committee member Jim Stahly, I will be taking part in an interview of Society and District legend, Jim Moses. Jim was the director of the Society's first three-time chorus champion, Pekin Chorus. The interview with Jim will become part of our district archives.

Because of the massive amount of historical materials and the need to have these materials displayed whenever possible, the historical committee now has purchased a fourth four-panel display board for display purposes.

I am also happy to announce that, as a result of the committee's recent search for volunteer help, we have added a new member to the committee. Rick Murahata, a member of the Lake County chapter, has joined the historical committee and will be in charge of transferring our old VHS video tapes to DVD format. Rick owns his own equipment and will be able to transfer the hundreds of video tapes from district contests, chapter shows and various other sources.

As always, I ask that our chapter delegates take my continued request for donations of historical materials back to their individual chapters. Those materials help preserve our Illinois District heritage for the enjoyment of future generations of barbershoppers.

Respectfully submitted,

Bob Squires, Historian  
Illinois District/BHS  
[bobsingslead@aol.com](mailto:bobsingslead@aol.com)  
(815) 347-2985

Frank Fabian  
Carl Missele  
Joe Sullivan  
Jim Stahly  
Rick Murahata



## **Awards Committee Meeting - July 15, 2015**

Meeting was called to order by chairman Bagby at 6:00 PM Monical's Pizza, 1155 W. Court Street, Kankakee, IL. Present were committee members Steve Davis, John Davis, Hugo Feugen, Bob Squires and chairman, Mike Bagby.

Brief comments were made regarding the 2014 Fall Convention in Bloomington.

A check of assignments and availability was made for those awards to be presented at the 2015 Fall convention (see attached spreadsheet).

- 1 Rush Wyman District Chorus Champion - Mike Bagby will retrieve traveling trophy from Chicagoland West Suburban and update.
- 2 Chorus Plateau Awards - Bob Squires will provide that information to Dave Cowin and present awards. Plaques, no trophy
- 3 International Chorus Contest rep. No action needed
- 4 Most Entertaining Chorus Awards (MECA) Award - Hugo Feugen and John Davis will work together to obtain panel members with help from Bloomington Chorus and help with panel on site. Bob Squires will make announcement. Plaques, no trophy
- 5 Most Improved Chorus Award - Determined by judges. Plaque, no trophy
- 6 Gene McNish Small Chorus Award - Determined by judges - Mike Bagby will update and bring trophy to convention.
- 7 Frank Thorne Award. Hugo Feugen will work with Mary Savard (registration) to determine winner at the convention and will present award. Mike Bagby will update trophy and bring to convention.
- 8 Charles Hecking Award - Hugo Feugen will solicit nominations, determine winner and make presentation. Plaque, no trophy
- 9 College Quartet Champion - Mike Bagby will update bring display trophy
- 10 Glenn Howard Novice Award - Determined by judges - Plaques, no trophy
- 11 Buzz Haeger High School Quartet Award - won by Four Men, One Voice, Barrington High School last spring. We will not bring to convention to display.
- 12 George Peters Senior Quartet Champion - Mike Bagby will update and bring trophy to convention.
- 13 District Quartet Championship - handled by QCA. Steve Davis will get lapel pins for top 3 quartets.
- 14 International Quartet District Representative - no action needed
- 15 International College Quartet District Representative - no action needed
- 16 International Senior Quartet District Representative - no action needed
- 17 Ed Wilson Quartet Service Award - Bob Squires will solicit nominations, determine winner and make presentation. Bagby will bring trophy to convention.
- 18 Sol Gamis Award - John Davis will solicit nominations, determine winner and make presentation. Mike Bagby will update and bring trophy to convention.
- 19 ABE Award - Steve Davis will solicit nominations and determine winner. Steve will also arrange for former ABE Award winners to be on stage when award is presented. Frank Fabian will make presentation. Bob Squires will get trophy from Frank Fabian and give to Mike Bagby to update.
- 20 Music Man Award - handled by the QCA.

Mike Bagby will put together the presentation scripts.

Hugo Feugen will present 50 year pins

Bob Squires will coordinate backstage as necessary Friday Night.



Hugo Feugen will coordinate backstage Saturday afternoon

Mike Bagby will write script and coordinate backstage as necessary Saturday Night.

Mike Bagby will prepare certificates before the convention and Plaques after the convention. Bob Squires will give list to Bagby after convention of contest winners.

Meeting adjourned at 8:00 PM

#### ACTION ITEMS

Mike Bagby

Prepare certificates before convention and plaques after convention  
Retrieve Rush Wyman Trophy from Chicagoland West Suburban & update  
Update and bring Gene McNish trophy  
Update and bring Frank Thorne trophy  
Update and bring College Quartet trophy  
Update and bring Senior Quartet trophy  
Update and bring ABE trophy  
Bring Ed Wilson trophy  
Update and bring Sol Gamis trophy  
Prepare Schedule and Presentation Scripts  
Saturday Night Back Stage coordinator (Chorus Contest - may need help)

Bob Squires

Plateau Awards - work with Dave Cowin and present awards  
Present MECA Awards  
Give list of winners to Bagby after convention for preparation of plaques  
Get ABE trophy from Frank Fabian and give to Bagby to update. Arrange for Frank to make presentation  
Solicit nominations, determine winner and make presentation of Ed Wilson Award  
Friday Night Back Stage coordinator (Quartet Prelims)

Hugo Feugen

Work with John Davis on MECA  
Determine Frank Thorne Award winner  
Solicit nominations, determine winner and make presentation of Charles Hecking Award  
Recognize 50 year members and present pins  
Back Stage Coordinator Saturday Afternoon (Quartet Finals)

John Davis

Work with Hugo Feugen on MECA  
Solicit nominations, determine winner and make presentation of Sol Gamis Award

Steve Davis

Order pins for top 3 quartets. Arrange for presentation by Velvet Hammer, Chronicle and Drive Time  
Solicit nominations, determine winner of ABE Award. Arrange for former winners to be on stage for presentation. Get plate for clock and bring to convention.

**IL District Association of Chapters, SPEBSQSA**  
**Balance Sheet**  
 As of September 4, 2015

	<u>Sep 4, 15</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 Checking Account	40,358.80
<b>Total Checking/Savings</b>	<u>40,358.80</u>
<b>Other Current Assets</b>	
1310 Convention Funding Advance	1,200.00
1320 Pre-Purchased Awards	486.00
<b>Total Other Current Assets</b>	<u>1,686.00</u>
<b>Total Current Assets</b>	<u>42,044.80</u>
<b>TOTAL ASSETS</b>	<b><u>42,044.80</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
<b>3000 Unrestricted Funds</b>	
3010 Operating Fund	22,652.56
<b>Total 3000 Unrestricted Funds</b>	<u>22,652.56</u>
<b>3200 Permanent Restricted Funds</b>	
<b>3210 Grants &amp; Contributions</b>	
<b>IDAH</b>	
Scholarships	233.00
IDAH - Other	1,866.00
<b>Total IDAH</b>	<u>2,099.00</u>
Undesignated	1,228.51
YIH	4,076.00
<b>Total 3210 Grants &amp; Contributions</b>	<u>7,403.51</u>
3220 Riser Accrual Account	1,810.04
<b>Total 3200 Permanent Restricted Funds</b>	<u>9,213.55</u>
<b>Unrestricted Net Assets</b>	3,952.71
<b>Net Income</b>	6,225.98
<b>Total Equity</b>	<u>42,044.80</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>42,044.80</u></b>

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Cash Basis

## IL District Association of Chapters, SPEBSQSA Profit & Loss Budget vs. Actual January 1 through September 4, 2015

	Jan 1 - Sep 4, 15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5100 Event Income</b>				
Mail Registrations	2,280.00	0.00	2,280.00	100.0%
Misc - Vendors & Program Ads	35.00	0.00	35.00	100.0%
On Line Registrations	18,645.43	0.00	18,645.43	100.0%
On Site Registrations	2,000.00	0.00	2,000.00	100.0%
On Site Single Tickets	1,250.00	0.00	1,250.00	100.0%
Ticket/Registration Refunds	-75.00	0.00	-75.00	100.0%
5100 Event Income - Other	0.00	17,800.00	-17,800.00	0.0%
<b>Total 5100 Event Income</b>	24,135.43	17,800.00	6,335.43	135.6%
5210 District Dues	13,943.33	17,080.00	-3,136.67	81.6%
5310 Interest Income	12.07	10.17	1.90	118.7%
<b>5490 Miscellaneous Revenue</b>				
5491 Merchandise				
IL District Pins	0.00	50.00	-50.00	0.0%
<b>Total 5491 Merchandise</b>	0.00	50.00	-50.00	0.0%
<b>Total 5490 Miscellaneous Revenue</b>	0.00	50.00	-50.00	0.0%
<b>5800 Special Events Revenue</b>				
5810 Non-gift revenue				
CDWI	0.00	1,000.00	-1,000.00	0.0%
<b>Total 5810 Non-gift revenue</b>	0.00	1,000.00	-1,000.00	0.0%
<b>Total 5800 Special Events Revenue</b>	0.00	1,000.00	-1,000.00	0.0%
5999 Unclassified Income	0.00	400.00	-400.00	0.0%
<b>Total Income</b>	38,090.83	36,340.17	1,750.66	104.8%
<b>Gross Profit</b>	38,090.83	36,340.17	1,750.66	104.8%
<b>Expense</b>				
<b>7020 Donations to Other Orgs</b>				
Harmony Foundation	500.00	0.00	500.00	100.0%
<b>Total 7020 Donations to Other Orgs</b>	500.00	0.00	500.00	100.0%
<b>7030 Support</b>				
C&J Candidate Support	0.00	500.00	-500.00	0.0%
Chorus Support	2,000.00	3,000.00	-1,000.00	66.7%
Quartet Support	1,859.00	2,400.00	-541.00	77.5%
<b>Total 7030 Support</b>	3,859.00	5,900.00	-2,041.00	65.4%



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Cash Basis

**IL District Association of Chapters, SPEBSQSA  
Profit & Loss Budget vs. Actual  
January 1 through September 4, 2015**

	<u>Jan 1 - Sep 4, 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>7500 Contract Services Expenses</b>				
7540 Judging Expense	2,282.78	1,066.67	1,216.11	214.0%
7550 Temp Help - Contract	600.00	133.33	466.67	450.0%
7570 Event Meals	6,594.46	0.00	6,594.46	100.0%
<b>Total 7500 Contract Services Expenses</b>	<b>9,477.24</b>	<b>1,200.00</b>	<b>8,277.24</b>	<b>789.8%</b>
<b>8100 Nonpersonnel expenses</b>				
8110 Supplies	38.06	0.00	38.06	100.0%
8120 Awards, Plaques & Pins	338.73	813.33	-474.60	41.6%
8130 Int'l Chorus/Quartet Buttn	0.00	500.00	-500.00	0.0%
8140 Postage & Shipping	403.74	40.67	363.07	992.7%
8150 Music	311.00	0.00	311.00	100.0%
8170 Printing & Copying	943.80	122.00	821.80	773.6%
8180 Historian	1,193.82	1,220.00	-26.18	97.9%
8190 Publishing	36.34	610.00	-573.66	6.0%
<b>Total 8100 Nonpersonnel expenses</b>	<b>3,265.49</b>	<b>3,306.00</b>	<b>-40.51</b>	<b>98.8%</b>
<b>8200 Facility &amp; Equipment Exp</b>				
8210 Rent, parking, & other	4,459.00	4,666.67	-207.67	95.5%
8220 Equipment Purchase & Maint	500.26	0.00	500.26	100.0%
8230 Storage Rental Charges	750.00	0.00	750.00	100.0%
8260 Equipment Rental & Maint	91.40	133.33	-41.93	68.6%
<b>Total 8200 Facility &amp; Equipment Exp</b>	<b>5,800.66</b>	<b>4,800.00</b>	<b>1,000.66</b>	<b>120.8%</b>
<b>8300 Travel &amp; Meetings Expenses</b>				
8310 Travel				
Chapter Counselor	0.00	2,000.00	-2,000.00	0.0%
8310 Travel - Other	2,735.81	0.00	2,735.81	100.0%
<b>Total 8310 Travel</b>	<b>2,735.81</b>	<b>2,000.00</b>	<b>735.81</b>	<b>136.8%</b>
8320 Board Meet. & Conventions				
BOD Meetings	662.20	453.33	208.87	146.1%
EVP Meetings	391.84	2,400.00	-2,008.16	16.3%
HOD Meetings	200.00	0.00	200.00	100.0%
President Meetings	2,538.37	2,800.00	-261.63	90.7%
VP C&J Meetings	891.28	1,400.00	-508.72	63.7%
8320 Board Meet. & Conventions - Other	0.00	1,500.00	-1,500.00	0.0%
<b>Total 8320 Board Meet. &amp; Conventions</b>	<b>4,683.69</b>	<b>8,553.33</b>	<b>-3,869.64</b>	<b>54.8%</b>
<b>Total 8300 Travel &amp; Meetings Expenses</b>	<b>7,419.50</b>	<b>10,553.33</b>	<b>-3,133.83</b>	<b>70.3%</b>
<b>8400 Education Programs</b>				
8420 CDWI	0.00	1,500.00	-1,500.00	0.0%
8430 COTS/CSLT	289.45	0.00	289.45	100.0%
8450 Recordings of Contestants	0.00	400.00	-400.00	0.0%

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Cash Basis

**IL District Association of Chapters, SPEBSQSA**  
**Profit & Loss Budget vs. Actual**  
 January 1 through September 4, 2015

	<u>Jan 1 - Sep 4, 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
8480 YIH Program				
Contest Prizes	300.00	0.00	300.00	100.0%
<b>Total 8480 YIH Program</b>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>100.0%</u>
<b>Total 8400 Education Programs</b>	589.45	1,900.00	-1,310.55	31.0%
8500 Other Expenses				
8505 Gov Board				
President	0.00	400.00	-400.00	0.0%
Treasurer	32.00	0.00	32.00	100.0%
<b>Total 8505 Gov Board</b>	<u>32.00</u>	<u>400.00</u>	<u>-368.00</u>	<u>8.0%</u>
8510 VPs & Committees				
Chapter Councilors	66.00	0.00	66.00	100.0%
VP Membership	0.00	250.00	-250.00	0.0%
VP Mkt & PR	271.00	250.00	21.00	108.4%
VP YIH	0.00	250.00	-250.00	0.0%
<b>Total 8510 VPs &amp; Committees</b>	<u>337.00</u>	<u>750.00</u>	<u>-413.00</u>	<u>44.9%</u>
8550 Credit Card Fees	204.65	1,000.00	-795.35	20.5%
8570 Advertising & Publicity	59.95	0.00	59.95	100.0%
8590 Miscellaneous	319.91	400.00	-80.09	80.0%
<b>Total 8500 Other Expenses</b>	<u>953.51</u>	<u>2,550.00</u>	<u>-1,596.49</u>	<u>37.4%</u>
<b>Total Expense</b>	<u>31,864.85</u>	<u>30,209.33</u>	<u>1,655.52</u>	<u>105.5%</u>
<b>Net Ordinary Income</b>	<u>6,225.98</u>	<u>6,130.84</u>	<u>95.14</u>	<u>101.6%</u>
<b>Net Income</b>	<u><u>6,225.98</u></u>	<u><u>6,130.84</u></u>	<u><u>95.14</u></u>	<u><u>101.6%</u></u>

## IL District Association of Chapters, SPEBSQSA

### Profit & Loss Budget Overview

January through December 2016

	Jan - Dec 16
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>5100 Event Income</b>	
Hotel Rebates/Comp Room Credits	2,000.00
Mail Registrations	4,250.00
Misc - Vendors & Program Ads	625.00
On Line Registrations	20,560.00
On Site Registrations	5,020.00
On Site Single Tickets	4,270.00
Ticket/Registration Refunds	-200.00
<b>Total 5100 Event Income</b>	36,525.00
<b>5210 District Dues</b>	22,200.00
<b>5310 Interest Income</b>	18.00
<b>5490 Miscellaneous Revenue</b>	
<b>5491 Merchandise</b>	
IL District Pins	100.00
<b>Total 5491 Merchandise</b>	100.00
<b>Total 5490 Miscellaneous Revenue</b>	100.00
<b>Total Income</b>	58,843.00
<b>Gross Profit</b>	58,843.00
<b>Expense</b>	
<b>7030 Support</b>	
Chorus Support	3,000.00
Quartet Support	2,500.00
<b>Total 7030 Support</b>	5,500.00
<b>7500 Contract Services Expenses</b>	
7510 Chapter Convention Stipend	750.00
7540 Judging Expense	8,000.00
7550 Temp Help - Contract	1,800.00
7560 Ticket Processing Fees	1,400.00
<b>Total 7500 Contract Services Expenses</b>	11,950.00
<b>8100 Nonpersonnel expenses</b>	
8110 Supplies	240.00
8140 Postage & Shipping	60.00
8170 Printing & Copying	700.00
8180 Historian	1,550.00
<b>Total 8100 Nonpersonnel expenses</b>	2,550.00
<b>8200 Facility &amp; Equipment Exp</b>	
8210 Rent, parking, & other	9,000.00
8220 Equipment Purchase & Maint	300.00
8230 Storage Rental Charges	1,500.00
8260 Equipment Rental & Maint	1,100.00
<b>Total 8200 Facility &amp; Equipment Exp</b>	11,900.00
<b>8300 Travel &amp; Meetings Expenses</b>	
8310 Travel	300.00
<b>8320 Board Meet. &amp; Conventions</b>	
BOD Meetings	400.00
Comp Housing	4,000.00
EVP Meetings	1,800.00
President Meetings	1,800.00
VP C&J Meetings	1,000.00
8320 Board Meet. & Conventions - Other	0.00
<b>Total 8320 Board Meet. &amp; Conventions</b>	9,000.00
8330 Hospitality	800.00
<b>Total 8300 Travel &amp; Meetings Expenses</b>	10,100.00

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Cash Basis

IL District Association of Chapters, SPEBSQSA  
**Profit & Loss Budget Overview**  
January through December 2016

	<u>Jan - Dec 16</u>
8400 Education Programs	
8430 COTS/CSLT	525.00
8450 Recordings of Contestants	1,750.00
8480 YIH Program	
Contest Prizes	300.00
8480 YIH Program - Other	4,500.00
Total 8480 YIH Program	4,800.00
8490 BHS Leadership Forum	2,500.00
Total 8400 Education Programs	9,575.00
8500 Other Expenses	
8505 Gov Board	
Exec VP	100.00
Imm. Past President	100.00
President	100.00
Secretary	100.00
Treasurer	100.00
Total 8505 Gov Board	500.00
8510 VPs & Committees	
VP C&J	100.00
VP CDWI	100.00
VP COTS/CSLT	100.00
VP Events	100.00
VP Financial Dev	100.00
VP Membership	100.00
VP Mkt & PR	100.00
VP Music & Perf	100.00
VP YIH	100.00
Total 8510 VPs & Committees	900.00
8570 Advertising & Publicity	2,100.00
Total 8500 Other Expenses	3,500.00
8600 Business Expenses	
8610 - Corporation Filing Fees	10.00
Total 8600 Business Expenses	10.00
Total Expense	55,085.00
Net Ordinary Income	3,758.00
Net Income	<u><u>3,758.00</u></u>

# 2015 Fall Convention

IL District Association of Chapters, SPEBSQSA

## Profit & Loss

January 1 through September 4, 2015

8:31 PM

09/03/15

Cash Basis

	<u>Jan 1 - Sep 4, 15</u>
Ordinary Income/Expense	
Income	
5100 Event Income	
Mail Registrations	1,050.00
Misc - Vendors & Program Ads	35.00
On Line Registrations	<u>8,073.53</u>
Total 5100 Event Income	<u>9,158.53</u>
Total Income	<u>9,158.53</u>
Gross Profit	9,158.53
Expense	
7500 Contract Services Expenses	
7540 Judging Expense	<u>2,282.78</u>
Total 7500 Contract Services Expenses	2,282.78
8100 Nonpersonnel expenses	
8140 Postage & Shipping	<u>1.20</u>
Total 8100 Nonpersonnel expenses	1.20
8200 Facility & Equipment Exp	
8210 Rent, parking, & other	<u>500.00</u>
Total 8200 Facility & Equipment Exp	500.00
8300 Travel & Meetings Expenses	
8310 Travel	<u>87.60</u>
Total 8300 Travel & Meetings Expenses	<u>87.60</u>
Total Expense	<u>2,871.58</u>
Net Ordinary Income	<u>6,286.95</u>
Net Income	<u><u>6,286.95</u></u>

## 2015 IDAH

## IL District Association of Chapters, SPEBSQSA

## Profit &amp; Loss

June 30, 2014 through June 30, 2015

8:12 PM

08/24/15

Cash Basis

	<u>Jun 30, '14 - Jun 30, 15</u>
Ordinary Income/Expense	
Income	
5100 Event Income	
Mail Registrations	1,230.00
On Line Registrations	10,571.90
On Site Registrations	2,000.00
On Site Single Tickets	1,250.00
Ticket/Registration Refunds	-75.00
Total 5100 Event Income	<u>14,976.90</u>
Total Income	<u>14,976.90</u>
Gross Profit	14,976.90
Expense	
7500 Contract Services Expenses	
7550 Temp Help - Contract	600.00
7570 Event Meals	6,594.46
Total 7500 Contract Services Expenses	<u>7,194.46</u>
8100 Nonpersonnel expenses	
8110 Supplies	38.06
8150 Music	311.00
8170 Printing & Copying	7.00
Total 8100 Nonpersonnel expenses	<u>356.06</u>
8200 Facility & Equipment Exp	
8210 Rent, parking, & other	3,584.00
8220 Equipment Purchase & Maint	20.24
8260 Equipment Rental & Maint	91.40
Total 8200 Facility & Equipment Exp	<u>3,695.64</u>
8300 Travel & Meetings Expenses	
8310 Travel	2,046.11
Total 8300 Travel & Meetings Expenses	<u>2,046.11</u>
8500 Other Expenses	
8510 VPs & Committees	
VP Music & Perf	36.63
Total 8510 VPs & Committees	<u>36.63</u>
8550 Credit Card Fees	231.46
8590 Miscellaneous	319.91
Total 8500 Other Expenses	<u>588.00</u>
Total Expense	<u>13,880.27</u>
Net Ordinary Income	<u>1,096.63</u>
Net Income	<u><u>1,096.63</u></u>

# 2014 Fall Convention

## IL District Association of Chapters, SPEBSQSA

### Profit & Loss

January through December 2014

9:46 PM  
08/24/15  
Cash Basis

	Jan - Dec 14
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>5100 Event Income</b>	
Hotel Rebates/Comp Room Credits	2,850.88
Mail Registrations	2,915.00
Misc - Vendors & Program Ads	625.00
On Line Registrations	9,925.00
On Site Registrations	3,020.00
On Site Single Tickets	3,020.00
Ticket/Registration Refunds	-75.00
<b>Total 5100 Event Income</b>	22,280.88
<b>Total Income</b>	22,280.88
<b>Gross Profit</b>	22,280.88
<b>Expense</b>	
<b>7500 Contract Services Expenses</b>	
7510 Chapter Convention Stipend	750.00
7540 Judging Expense	7,796.96
7550 Temp Help - Contract	1,202.96
7560 Ticket Processing Fees	1,451.09
<b>Total 7500 Contract Services Expenses</b>	11,201.01
<b>8100 Nonpersonnel expenses</b>	
8110 Supplies	89.38
8120 Awards, Plaques & Pins	680.82
8170 Printing & Copying	717.45
<b>Total 8100 Nonpersonnel expenses</b>	1,487.65
<b>8200 Facility &amp; Equipment Exp</b>	
8210 Rent, parking, & other	5,275.24
8260 Equipment Rental & Maint	1,030.00
<b>Total 8200 Facility &amp; Equipment Exp</b>	6,305.24
<b>8300 Travel &amp; Meetings Expenses</b>	
8320 Board Meet. & Conventions	1,878.24
8330 Hospitality	51.73
<b>Total 8300 Travel &amp; Meetings Expenses</b>	1,929.97
<b>8400 Education Programs</b>	
8450 Recordings of Contestants	1,717.50
<b>Total 8400 Education Programs</b>	1,717.50
<b>8500 Other Expenses</b>	
8550 Credit Card Fees	335.43
<b>Total 8500 Other Expenses</b>	335.43
<b>Total Expense</b>	22,976.80
<b>Net Ordinary Income</b>	-695.92
<b>Net Income</b>	-695.92



## IDEA Trustees Meeting August 5, 2015

**I. Call to Order.** The meeting was called to order at 11:47 AM in DESTIHL Restaurant, Bloomington, Illinois. Trustees in attendance were Bob Cearnal, Bob Squires, Joe Sullivan, Earl Holtz and Earl Meseth.

**II. Secretary's Report.** The Secretary's Report on the meeting of Trustees held on September 19, 2014, in Bloomington, Illinois was approved on a motion by B. Squires and second by J. Sullivan.

**III. Treasurer's Report.** The following report was electronically distributed on August 2, 2015 by Trustee Treasurer Earl Holtz:

As of July 31, 2015, the fund had increased to \$84,249.35, including \$993.32 in the bank, as compared to \$82,333.92 as of 12/31/14. The increase includes \$516 in deposits this year.

Lake County received \$1000.00 from IDEA in 2014 and returned \$100.00 in 2015. I plan to record \$100.00 as negative contribution resulting in net \$900.00 to Lake County.

The report was received on a motion by B. Squires and second by J. Sullivan.

### IV. Old Business.

**A. Review of Procedures Manual.** Trustees are mandated to review the manual to determine if its procedures are still valid and consistent with the needs of the Illinois District and its members. B. Squires and E. Meseth were assigned that task. They recommended the following changes:

**1. Title Page:** Some copies of the document have "Assurance" misspelled.

**2. Page 3: Trustee Meetings:** The Trustees shall meet at least once per year ~~no less than (but not limited to) two times a year with or without the financial advisor to determine if the current investment(s) are prudent and viable for the prevailing financial climate.~~ A meeting Meetings of the Trustees may be called by the Executive Director of the Trustees or any two Trustees-at-large.

A majority of Trustees in attendance will constitute a quorum to either make recommendations or take other actions regarding the Fund.

The Trustees will, at a minimum, meet during the each Illinois District convention weekend. ~~This meeting may take place with or without the financial advisor.~~ They will report to the House of Delegates on the current status of the fund (financial health) and any information about distribution decisions.

At least one ~~representative from the~~ Trustees should be in attendance at all regularly scheduled House of Delegates meetings of the Illinois District.





**3. Page 4: Receipts:** Receipts will be sent only upon request. Canceled checks are regarded as acknowledgements in today's accounting procedures and are in keeping with good business practice. (Rationale: Canceled checks are rarely sent by banks; they are available only by request. Trustees send donors acknowledgement of contributions.)

Each change was agreed to by Trustees and will be presented to the House of Delegates in September.

**B. Website Narrative.** The story of IDEA (origins, purpose, etc.) which appears on the Illinois District web page is identical to the narrative in the old IDEA tri-fold brochure and includes inaccurate or misleading information. Since B. Squires is in the process of updating the brochure, the new text should be sent to Illinois District VP of Marketing and Public Relations Kevin McClelland so that information appearing on the District website and the brochure are the same. Discussion of the IDEA brochure appears in Item D below.

**C. Additional Donations.** Donations to the Fund have fallen in the last few years. B. Squires distributed three documents (letters to chapters, letters to quartets, and an announcement to be read by emcees at contest sessions) to stimulate donations to IDEA. (Attached documents 1, 2 & 3).

**D. Tri-fold Brochure.** B. Squires distributed the latest iteration of the IDEA brochure and will be open to suggestions about its content. J. Sullivan indicated it should be a simple document, perhaps as a two-fold rather than the tri-fold format of the past. This way it could easily be inserted in the newly resurrected District Bulletin, *Attacks and Releases*, and be sent to the entire Illinois membership.

As discussed in a previous meeting, automatic deduction from member's accounts would be too costly for the use anticipated.

## V. New Business

**A. Fund Growth.** J. Sullivan passed out graphs showing the growth of the IDEA fund since inception and the contributions from members, etc. It is no secret that contributions have fallen off in the past several years. Trustee's solicitations for donations have probably been on the weak side and general knowledge about IDEA seems to have fallen among the Illinois District membership.

In order to boost knowledge (PR) and help the membership, Joe, with the collaboration with Illinois District President Rich Hansen, suggested that IDEA guarantee **up to** \$12,000 to support attendees at the 2016 IDAH meeting in East Peoria. The sum would cover all IDAH expenses; rooms would be the responsibility of the attendees. Items such as meals, coaches, travel, instruction rooms, music, printing, would be covered. Donations to IDEA would be solicited from those attending. Rich Hansen volunteered to contact Harmony



Foundation for additional monetary help. This plan would be announced at the meeting of the House of Delegates in September.

Action on approval of the \$12,000 guarantee was postponed until further of 2016 IDAH expenses could be determined.

**B. B. Squires term of office.** B. Cearnal noted that the term of office for B. Squires expires at the end of 2015. Squires agreed that his name be suggested to the District President for reappointment for an additional five year term ending 2020. The nominee(s) will be selected by President Hansen for ratification by the House of Delegates.

**C. Meeting Expenses.** Trustee E. Holtz graciously picked up the travel expenses for all Trustees. Sullivan, Squires and Meseth were conveyed to the meeting in Holtz's luxurious automobile while B. Cearnal needed to travel from Mascoutah by himself. Cearnal was reimbursed \$0.14/mile or \$46 for the round trip to Bloomington, IL.

**VI. Adjournment.** The meeting adjourned at 2:05 PM after a proper motion and second.

In harmony,  
Earl Meseth, Secretary



CHAPTER PRES.

ATTACHMENT 1

Chapter President  
Illinois District/BHS  
August 1, 2015

Dear chapter president,

Over the past 20 years the Illinois District Endowment Assurance Fund, (IDEA) has provided needed funding for many of our district educational and musical programs such as Youth in Harmony, the Illinois District Academy of Harmony, as well as gifts to individuals and chapters.

Your chapter may have benefited directly or indirectly from these gifts to help send your director or a quartet to Harmony University or to attend a director's seminar or a chapter officer training session. IDEA depends solely on donations from individuals and chapters such as yours for the funding to make these gifts available in times of need. All contributions are invested with the advice and expertise of a financial advisor, the principal of which will remain inviolate.

As one of the leaders of your chapter you are receiving this letter in hopes that your chapter would consider making a donation to the IDEA fund to assist in supporting the programs and activities mentioned above. As an "idea" you may wish to contribute to the fund in the memory of a recently deceased chapter member or a member's spouse. A gift could be earmarked to honor your long time director or a member who has attained their 50<sup>th</sup> year milestone with the BHS.

The IDEA trustees would ask that you discuss this "idea" with your chapter board and seriously consider making a contribution to the IDEA Fund. Contributions, which are tax-deductible, can be sent to Earl Holtz at the following address:

Earl Holtz  
1216 South Kaspar Ave.  
Arlington Heights, IL 60005

On behalf of the IDEA trustees, I thank you for seriously considering a donation to the IDEA fund as your way of giving back to our Illinois District and its members.

Bob Squires, Trustee  
IDEA Fund



QT LETTER

ATTACHMENT 2

District Quartet  
Illinois District/BHS  
August 1, 2015

Dear fellow quartet members,

As the contact man for your quartet I'm writing you to share some important information. I also hope that you will take the time to share this letter with the other members of your quartet.

For over 20 years now the Illinois District Endowment Assurance Fund, (IDEA) has provided needed funding for many of our district educational and musical programs such as Youth in Harmony, the Illinois District Academy of Harmony (IDAH), as well as financial aid to individual members and their chapters.

You yourself, your chapter or the members of your quartet may have benefited directly or indirectly from these gifts to help send your director or a quartet to Harmony University or to attend a director's seminar or a chapter officer training session, or your quartet may have benefited from coaching sessions at one time or another. IDEA continues to be a strong supporter of our Youth In Harmony program.

IDEA depends solely on donations from our individual members and chapters for the funding to make these gifts available in times of need. All contributions are invested with the advice and expertise of a financial advisor, the principal of which will remain inviolate. This letter was sent to you with the hope that your quartet might be able to make a donation to the IDEA fund. That donation, large or small, would be one way in which your quartet could say "thanks" for coaching or educational opportunities you may have received in the past.

The IDEA trustees would ask that your quartet discuss this "idea" together and seriously consider making a contribution to the IDEA Fund. Contributions, which are tax-deductible, can be sent to Earl Holtz at the following address:

Earl Holtz  
1216 South Kaspar Ave.  
Arlington Heights, IL 60005

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Bob Squires, Trustee  
IDEA Fund



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Earl Holtz  
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Arlington Heights, IL 60005

On behalf of the IDEA trustees, I thank you for seriously considering a donation to the IDEA fund as your way of giving back to our Illinois District and its members.

Bob Squires, Trustee  
IDEA Fund



As of Sept 8, 2015 market close, the Fund balance decreased to \$81,639.46 from \$82,333.92 as of Dec 31, 2014. The Fund bank balance is \$1793.22. The Fund balance included \$1216 in 2015 contributions and \$100 of a 2014 distribution that was returned to the Fund. The three mutual funds decreased year-to-date 3.0 %. The S&P 500, including reinvested dividends and capital gains, decreased 3.9% during the period.

Earl Holtz  
Trustee & Treasurer



**Special Rules for Small Boards**  
**Robert's Rules of Order, Newly Revised, 11<sup>th</sup> Edition**

“In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

- Members may raise a hand rather than standing when seeking to obtain the floor, and may remain seated while making motions or speaking.
- Motions need not be seconded.
- There is no limit to the number of times a member can speak to a debatable question. \*Appeals, however, are debatable under the regular rules – that is, each member, (except the chair), can speak only once on debate on them, while the chair may speak twice.
- Informal discussion of a subject is permitted while no motion is pending.
- When a proposal is perfectly clear to all present, a vote can be taken without a motion's having been introduced. Unless agreed to by unanimous consent, however, all proposed actions must be approved by a vote under the same rules used in larger meetings, except that a vote can be taken initially by a show of hands, which is often a better method in small meetings.
- The chairman need not rise while putting questions to a vote.
- If the chairman is a member, he may, without leaving the chair, speak in informal discussions and in debate, and vote on all questions. \*\*

\* However, motions to close or limit debate, including motions to limit the number of times a member can speak to a question, are in order even in meetings of a small board, although occasions where they are necessary or appropriate may be rarer than in larger assemblies.

\*\* Informal discussion may be initiated by the chair himself, which in effect, enables the chairman to submit his own proposals without formally making a motion as described on pages 33-35 [§4 of Robert's Rules] (although he has the right to make a motion if he so chooses.)