

Illinois District Association of Chapters Board Meeting

August 2014

Location: Marriott Hotel, Normal IL

Roll Call

Name	Governance Role	Operations / Other Role	Present	Quorum Count
Jeff Bowyer	President		Y	+
Richard Hansen	Exec VP	YIH	Y	+
Mike Isely	Secretary	webmaster	Y	+
Jim Wagner	Treasurer		Y	+
Hugo Feugen	BMAL	Membership	Y	+
Will Thorndike	BMAL	Events	Y	+
Dave Cowin	BMAL	C & J	Y	+
Jim Waldorf	BMAL			+
Mike Bagby	Imm Past President		Y	+
Mike Savard		CSLT	Y	
Tim Woodall		Director Dev		
Derek Gilbert		Marketing & PR, webmaster	Y	
Terry Ludwig		Music & Perf		
Tim Pashon		Music & Perf	Y	
Doug Brown		Int'l Rep	Y	

Totals: 12 of 15 9 of 9

Called to order: 1:15 PM

Administration

- Opening songs
 - Hugo Feugen, directing: “The Old Songs”
- New Ops Team member: Mike Savard as VP CSLT
- Quorum
 - Nine Governance Members present (from a possible total of nine), quorum established.
- Minutes from previous (March 2014) Governance Board meeting
 - **Motion:**
 - ◆ **Subject: Approve Minutes from 8-Mar-2014**
 - ◆ **Originator: Mike Bagby**
 - ◆ **Seconded: Will Thorndike**
 - ◆ **Voice vote: PASSED.**

Treasurer's Report

- Treasurer's Report (Jim Wagner)
 - [Attachment: “01-Report_Treasurer.pdf”]
 - Contribution fund reallocation
 - ◆ Two categories of donated funds – one for “general operating” \$1164.71 and the other undesignated \$1498.40, the other undesignated.
 - ◆ Looking to formally designate these to the operating fund.
 - ◆ **Motion:**
 - **Subject: Give permission to Jim Wagner to transfer recent otherwise untargeted donations into the general fund.**
 - **Originator: Jim Wagner**
 - **Seconded: Mike Isely**
 - **Voice vote: PASSED.**
 - Hooray, we finally got our hotel rebate from the Fall 2013 convention
 - Spring Convention:
 - ◆ Net loss of roughly \$1500
 - ◆ Convention attendance was unexpectedly light – ILL numbers were higher than anticipated while CSD was lower.
 - ◆ But we're used to losing money on the Spring Convention
 - ◆ And besides, that's the last Spring Convention ILL will hold (HOD motion was passed last Spring to cut back to a single annual convention in the Fall).
 - Note that for 2015, IDAH budget was adjusted to account for the fact that the Spring Convention is no more – expectation is that IDAH will grow larger as a result.
 - **Motion:**
 - ◆ **Subject: Receive Treasurer's Report**
 - ◆ **Originator: Dave Cowin**
 - ◆ **Seconded: Mike Isely**
 - ◆ **Voice vote: PASSED.**

Old Business

- Prior motions made since last Board meeting
 - [Attachment: "02-Vote_DistrictStorage.pdf"]
 - **Motion:**
 - ◆ **Subject: (description copied below)**
 - **Contract for new climate-controlled district storage, for 36 months @ \$125/month. Previous cost – without climate control – was \$75/month. Cost delta will be \$600/year. Note that climate-sensitive materials had been stored gratis by the Bloomington chapter – this will allow us to put all stored district property under our own responsibility.**
 - ◆ **Originator: Jim Wagner**
 - ◆ **Seconded: Jim Waldorf**
 - ◆ **Voice vote: PASSED, via e-mail poll, 7 in favor, 1 no-response**
- Reports from Operations Team VPs
 - Contest & Judging – Dave Cowin
 - ◆ No written report yet, still material coming for the convention
 - ◆ Fall 2014 Convention
 - Preparation is underway
 - Judges will be relatively close, lowered costs expected there
 - Chorus Director Development – Tim Woodall
 - ◆ Two CDWI workshops have been held successfully over the past 2 years
 - ◆ None planned for 2015 – not enough interest at the moment. So target is for 2016
 - Youth In Harmony – Rich Hansen
 - ◆ [Attachment: "03-Report_YIH.pdf"]
 - ◆ There will not be an admission charge for Coles County, but there will be for the Bloomington YIH event. (Difference is due to one venue being free, while the other one has a cost.)
 - Marketing & Public Relations – Derek Gilbert
 - ◆ [Attachment: "04-Report_Marketing.pdf"]
 - ◆ Society program called "Storytellers", solicitation of stories from around the Society.
 - ◆ Request for members to sign up to the Vertical Response district e-mail list
 - ◆ Issue with member subscription to Vertical Response (restrictions due to spamming). Consider using Google Groups?
 - Membership – Hugo Feugen
 - ◆ [Attachment: "05-Report_Membership.pdf"]
 - ◆ Non-renewals continue to be a problem...
 - Music & Performance – Terry Ludwig & Tim Pashon
 - ◆ [Attachment: "06-Report_MusicAndPerformance.pdf"]
 - ◆ IDAH 2015
 - ...will be in Feb, still organizing it
 - E-mail will be sent to everyone who attended the prior year, for a special price
 - After Hours, Vocal Spectrum, and Forefront will be on the staff

- Also David and Sandy Wright will be on the staff
- Looking to get around 200 attendees (for 2014 the attendance was around 120-130)
- Events – Will Thorndike
 - ◆ Fall 2014
 - Pre-convention meeting took place this AM, nothing unusual...
- Chapter Support & Leadership – Mike Savard
 - ◆ Mike is a new Ops Team member, welcome aboard
 - ◆ Next CSLT
 - Looking to set up next event in Champaign / Urbana in mid/late November
 - Exact venue still be considered
 - ◆ Going forward, considering this to normally happen every other year
 - ◆ There is a training video up on the Society web site for secretaries and treasurers. Others on the way.
 - ◆ Chapter Counselors
 - Being set up (counselors: Bob Squires, Brett Mulford, Steve Martin)
 - Pulling material from other districts, look for review / feedback from the District Board so that it can be distributed in time for the upcoming Fall Convention.
 - This is going to be new to us, let's carefully review this and have it ready.
- Awards Committee – Mike Bagby
 - [Attachment: “07-Report_Awards.pdf”]
 - Small Chorus Award
 - ◆ We would like to go back to the 30 member limit for the Gene McNish Small Chorus Award, as measured by membership on the chapter's ebiz roster.
 - ◆ It had been 39 just for the prior joint convention
 - ◆ Note “measured by members on the chapter's ebiz roster” means members in good standing, not those that are past-due on their dues.
 - Most Improved Chorus
 - ◆ A lot of excitement about this last Spring; people like to see this
 - ◆ Working on a new description for this to be put on the web site.
 - ◆ Comparative score year cannot be further than 3 years back. (Otherwise there's nothing against which improvement can be reasonably measured.)
 - Glitch due to contest timing change
 - ◆ Because of competitions moving from the Spring to the Fall, the “championship year” for the current winners can only be 6 months or 18 months. Consensus is that it will be 6 months this time (and the affected winners have informally told the Board that they have no problem with this).
- Policy & By-laws Committee – Will Thorndike, Mike Bagby, & Mike Isely
 - Draft w/ markups has been sent to the Board. Markups indicate places where there are questions and/or ambiguity. Feedback is sought, then the document will be updated again and a distributable copy made available.

New Business

- Budget, 2015 – Jim Wagner
 - Need to have budget items for Chapter Counselor expenses
 - Jim will have draft budget ready at least 2 weeks prior to the HOD
- IDAH 2015 and 2016
 - Discussion of realignment with the change to one convention per year
 - ◆ For 2015 it's pretty much “in the can” already so there can't be any substantive changes
 - ◆ But for 2016 let's see about expanding this.
 - Can it encompass family members (as opposed to just barbershoppers)
 - “Why would my wife, who comes to a convention, would come to IDAH?”
 - Needs to be other events for wives, which might actually work better here since there aren't any contests...
 - ◆ Costs?
 - IDAH is typically a lot more expensive than a convention – not by design but rather with lower overall attendance and lots of coaches it just has higher costs.
 - This is something we have to deal with...
- Future Convention discussion – Will Thorndike, Dave Cowin
 - High School quartet contest going forward
 - ◆ It really still has to be in the Spring, would like to still have it at the 2015 IDAH.
 - ◆ No real objection from Tim Pashon
 - ◆ But there's obvious organization needed now to get this underway
 - ◆ Registration requirement? Yes, but for youth chorus members it's actually somewhat less than a convention registration (\$30)
 - Regarding future Spring Conventions
 - ◆ We will *not* step on M&P to try to shoehorn convention activities
 - ◆ Events VP is offering to M&P to do as much – or as little – as may be desired to help meld this together.
 - Events Venues
 - ◆ Summary table of future events:

When	Where	Venue	HQ
Fall 2014	Bloomington	BCPA (Bloomington Center for the Performing Arts)	Mariott in Normal IL
Spring 2015	<i>Eliminated via HOD vote in Spring 2014</i>		
Fall 2015	Bloomington	BCPA (Bloomington Center for the Performing Arts)	Mariott in Normal IL
Fall 2016	(see below)		
Fall 2017	?	?	?

- ◆ 2016:
 - Bloomington would love us to return
 - Peoria wants us to come back
 - Decatur is vying for this as well
 - But a stage needs to be set up, and we're still gun-shy about what happened in Springfield
 - Springfield: Still need to find a different venue that isn't crazy-expensive
- ◆ 2017:
 - Completely Unknown
- Host Chapter Compensation
 - ◆ We seem to be swinging back towards a pattern of having a host chapter take on various convention duties (in particular risers)
 - ◆ Host chapters (at least here in Bloomington) have indirect benefits
 - Members don't need to go a long distance to reach the convention
 - The host city gets an influx of spending from barbershoppers
 - What about compensation being a percentage? That would encourage them to keep costs down – but really a host chapter has no control over such costs.
 - ◆ There used to be a steady pattern for this, but the conditions are different today – smaller choruses, smaller conventions
- Free registration for Ken Ota – Rich Hansen
 - He prints the programs – basically “at cost”
 - We gave him two free registrations for the effort
 - Should we make this a permanent arrangement?
 - **Motion:**
 - ◆ **Subject: Issue 2 complementary district registrations to Ken Ota**
 - ◆ **Originator: Rich Hansen**
 - ◆ **Seconded: Dave Cowin**
 - ◆ **Voice vote: PASSED.**
- Society Forum
 - They are suggesting that Treasurer, Secretary, President, EVP, and “2 future leaders”
 - Can we afford it?
 - Interval: Nov 1st → Nov 3rd (this goes into Monday...)
 - This would come out of the 2014 budget of which there is \$3000 available. Given the location (Nashville) it is within driving range, so it could possibly cover 4 people.
- Mid-winter convention attendance
 - Rich Hansen (assuming his election for 2015 as DP) plans to attend.
 - Jim Waldorf should go.
 - It's already understood that DP and EVP normally attends the Mid-winter convention
- Review Illinois District Members handling money for the District
 - The following district members are expected to be handling district funds:
 - ◆ All Governance Board directors (this is generally assumed)
 - ◆ Derek Gilbert, Terry Ludwig, Rich Hansen, Tim Pashon, Tim Woodall, Mike Savard

- Slate for 2015
 - Mike Bagby, as Nominations Chair, will be finalizing this list.
 - Current Governance Board slate: All have agreed to be in the 2015 Slate, with the following adjustments:
 - ◆ Executive Vice President → District President
 - ◆ District President → Immediate Past President
 - ◆ Jim Waldorf (currently BMAL) → Executive Vice President
 - ◆ Mike Bagby (as current Immediate Past President) leaves the Board
 - ◆ There is one BMAL slot to be filled
 - OT Slate to be solidified prior to the HOD and announced at the HOD
 - ◆ Should consider finally trying to fill the finance slot
- Proposed dates for 2015:
 - Everyone please reserve these dates:
 - ◆ 17-Jan: District pre-convention and Board meeting
 - ◆ 20-Jun: District pre-convention and Board meeting
- Convention Registrar
 - Derek Gilbert recommends this as an official position, as opposed to something implied for the marketing VP. His experience has taught him that this role requires a lot more attention than it is getting right now.
 - There needs to be tighter control, closer attention, than the marketing VP can dedicate.
 - FYI, Central States follows this practice
- International Chorus Support
 - There's \$3000 budgeted for 2014; has not been paid out yet
 - Consider fixed amount to be split evenly over the number of choruses which go
 - This should be in the policy manual...
 - Keep fixed to \$3000, going into 2015. Board will figure out the distribution in January after it is known which choruses will be going to International.
- Adjournment
 - Closing Song – Rich Hansen, Director “Keep The Whole World Singing”

Adjourned: 03:25 PM

Respectfully submitted by Mike Isely