

## Illinois District Association of Chapters Board Meeting September 2018

**Location:** Via conference call

**Date/Time:** Sunday, September 16<sup>th</sup>, 2018, 3:00pm

### Roll Call

Name	Governance Role	Operations / Other Role	Present	Quorum Count
Jim Waldorf	President		Y	+
Brett Mulford	Exec VP		N	+
Mike Isely	Secretary		Y	+
Jim Wagner	Treasurer		Y	+
Patrik Claussen	BMAL	Membership	Y	+
Will Thorndike	BMAL	Events	N	+
Don Leonard	BMAL	C & J	Y	+
Terry Ludwig	BMAL	Music & Perf	Y	+
Richard Hansen	Imm Past President	YIH	Y	+
Bill Miller		CSLT	Y	
Michelle Adams		YIH	Y	
(open)		Director Dev		
Jim Bicek		Marketing & PR, webmaster		
Jeff Bowyer		Events	Y	
Tim Pashon		Music & Perf		

Totals: 10 of 15      7 of 9

**Called to order:** 3:13 PM

**ADMINISTRATION**

- Quorum
  - YES
  - Seven Governance Members present (from a possible total of nine), quorum established.
- Minutes
  - Prior Board meeting held on 14-Apr-2018
  - **Motion:**
    - ♦ **Subject: Accept Minutes from 14-Apr-2018 Board meeting**
    - ♦ **Made by: Jeff Bowyer**
    - ♦ **Seconded: Don Leonard**
    - ♦ **PASSED by vocal consent, unanimous**
- Treasurer's Report – Jim Wagner
  - [Attachment: "01-Report-Treasurer.pdf"]
  - Approx \$40K balance
  - For the year, \$11K positive (but of course this is before costs for the Fall 2018 convention)
  - 218 registrations for Fall 2019, approx \$9700 income
  - **Motion**
    - ♦ **Subject: Receive Treasurer's Report**
    - ♦ **Made by: Jeff Bowyer**
    - ♦ **Seconded: Patrik Claussen**
    - ♦ **PASSED by vocal consent, unanimous**

**MAIN TOPICS**

- Contest & Judging – Don Leonard
  - Chorus draw went out on Wednesday
    - ♦ 7 choruses
    - ♦ 14 quartets
    - ♦ 2 youth quartets (in addition to the 14)
- Events – Jeff Bowyer / Will Thorndike
  - Do we have all of our logistics in order for the contest?
    - ♦ BCPA Stage manager, for contact regarding logistics: Ryan High
    - ♦ Sound check at 2pm on Friday
    - ♦ SOI will be helping with this (as they have before)
    - ♦ Ryan will have tables set up, to be set up exactly as last year
    - ♦ Both Don Leonard and Jeff Bowyer will be at the BCPA at 2pm to ensure everything is ready.
    - ♦ There will be 6 judges plus 2 CAs, 2 practicing CAs, one 1 practice judge
  - HOD meeting...
    - ♦ At 1pm on Friday
    - ♦ Beaufort Room

- Ran down list of all events, ensured there is a go-to person associated with each in order to ensure everything executes.
- Membership – Pat Claussen
  - Approximately same in membership as prior year
  - Five choruses increased 10% or more in membership.
    - ◆ Northbrook has added 8 members, about 12%
    - ◆ Danville & Lake County are up A LOT
- Marketing – Jim Bicek / Jim Waldorf
  - Big item here is the raffle: 301 tickets sold so far (in-hand)
    - ◆ Pings out to chapters, a lot of defining silence but not entirely quiet...
    - ◆ A subset of chapters have sold all of their tickets
  - Nearly \$5000 worth of donated prizes and we can't sell 500 tickets?
    - ◆ At the HOD, asking each member to sell 4 tickets over 6 months seemed not to be an issue
    - ◆ Feedback about "why do we have to support ourselves doing a raffle as opposed to singing?"
  - Flummoxed over leadership (or lack thereof) in sales
  - Receipts will be collected at convention; hopefully we'll sell more raffle tickets as well
- YIH – Michelle Adams
  - 2 youth quartets competing Saturday
  - 4 YIH festivals planned Sep - Oct
- Music & Performance – Terry Ludwig / Tim Pashon
  - IDAH *will* happen Feb 16<sup>th</sup> 2019
    - ◆ After Hours guest
    - ◆ Slots for 8 quartets
    - ◆ There will be a mixed chorus as well
- CSLT – Bill Miller
  - Letter sent to Board on Aug 25<sup>th</sup> summarizing officer training over the recent past
    - ◆ [Attachment: "02a-Report-CSLT-Proposal.pdf"]
    - ◆ [Attachment: "02b-Report-CSLT-LOL-Leadership-Academy.pdf"]
    - ◆ [Attachment: "02c-Report-CSLT-LTA-Chord-College-Classes.pdf"]
  - Untrained officers in the chapters are likely hurting the district
  - Concerned that Chapter Mentors are not plugged into this
  - Root cause problem, apathy carried back to chapters
  - LOL gets 200 people at their session, with lots of excitement and planning
  - Needs to be more than training – inspiration and motivation is important
  - LOL is willing to take up to 24 chapter offices from ILL for training, to take place in Jan 2019. Registration has to happen ASAP.
    - ◆ There is an \$85/person registration fee, plus hotel & mileage reimbursement
    - ◆ Suggest chapters cover mileage expenses
    - ◆ Suggest district cover registration fee & hotel

- ♦ This works out to a roughly \$5000 expense for the district
- ♦ \$2000 in 2018 to reserve the slots (this is refundable)
- ♦ \$3000 in 2019 for remaining (hotel) expenses

→ **Motion:**

- ♦ **Spend \$2000 now with LOL to set aside 24 refundable slots for CSLT there in 2019**
- ♦ **Originated: Mike Isely**
- ♦ **Seconded: Jim Wagner**
- ♦ **PASSED by vocal consent, unanimous**

## **OLD BUSINESS**

→ Raffle update – Jim Waldorf

- ♦ (covered earlier)

→ Website update – Jim Waldorf

- ♦ Met with site designer on Friday
- ♦ Followup this coming week to review new web site and verify for readiness to launch
- ♦ Jim will share this with the Board once he has the info
- ♦ We would really like to get the contest results on the site as it happens (worst case latency 2 hours perhaps) – Don Leonard

## **NEW BUSINESS**

→ Convention Updates – Don Leonard

- ♦ 2019 – 2022 dates will now be the 3<sup>rd</sup> weekend in September
  - We were able to get these changed
- ♦ Venues
  - BCPA always an option, but concerned about rising expenses
  - Bloomington High School becoming more possible
    - Doesn't think there will be a problem booking dates this far in advance
    - Concern is booking high school venues when they basically can't plan beyond the current school year
  - Move the contest out Bloomington?
    - Holding the convention in the location of the largest chapter means less room-nights
    - No specifics on locations but we really should be looking elsewhere, on the scale of the next few years.
  - Michelle Adams is requesting a shadow for 2018 because she won't be available to help in 2019
- ♦ Hotels
  - Talking to Doubletree Hotel for 2019
    - \$109 room night w/ \$8 rebate back to district
    - Includes full hot breakfast
    - Includes free wifi
    - Conference space expenses are better (\$800) than what we are dealing with right now (\$1100)

- They have our dates held for 2019
  - They will put 4 suites in our block – for hospitality rooms
  - This all looks great. Still need to nail down the venue for 2019 (likely to be the BCPA). Once that is done we can commit to this.
- Leadership training proposal
- ♦ (covered earlier)
- 2019 Budget
- ♦ Need to account for IDAH for 2019
  - ♦ Forum travel? No. We are not doing this, by design.
- Next Meeting
- Let's put this alongside IDAH so that everyone will be in the same spot.
- Still need to work out exact logistics
- ♦ Same location (if we can)? Or off-site at perhaps a restaurant?
  - ♦ Put on the *day* of IDAH (which would be logistically more difficult especially for officers involved in IDAH or wish to attend)?
  - ♦ Suggestion to put meeting on the evening before IDAH or the morning after
- Feb 16<sup>th</sup>, 2019 (proposed, during that weekend)

**Adjourned:** 5:03 PM

Respectfully submitted by Mike Isely