15-February-2019

Illinois District Association of Chapters Board Meeting February 2019

Location: 1st Presbyterian Church, 410 2nd Ave, Sterling IL

Date/Time: Friday, February 15th, 2019, 7:00pm

Roll Call

Name	Governance Role	Operations / Other Role	Present	Quorum Count
Brett Mulford	President		Y	+
Jeff Lathom	Exec VP		Y	+
Mike Isely	Secretary		Y	+
Jim Wagner	Treasurer		Y	+
Jeff McMorris	BMAL	Membership	N	+
Jeff Bowyer	BMAL	Events	Y	+
Don Leonard	BMAL	C & J	Y	+
Terry Ludwig	BMAL	(Music & Perf)	Y	+
Jim Waldorf	Imm Past President	YIH	Y	+
Bill Miller		CSLT	N	
Evan Patrick		YIH	N	
(open)		Director Dev		
(open)		Marketing & PR, webmaster		

Totals: 8 of 11 8 of 9

Called to order: 7:13 PM

BHS Illinois District Board Meeting

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ADMINISTRATION

- Ouorum
 - → YES
 - → Eight Governance Members present (from a possible total of nine), quorum established.
- Minutes
 - → Prior Board meeting held on 9-Sep-2018
 - → Motion:
 - Subject: Accept Minutes from 9-Sep-2018 Board meeting
 - Made by: Jeff Lathom
 - Seconded: Jim Wagner
 - PASSED by vocal consent, unanimous
- ➤ Treasurer's Report Jim Wagner
 - → We're in good financial shape
 - → Copy of budget included
 - Note from Don Leonard that judging expenses need to be allocated \$1K higher
 - However budget is already approved
 - This change should be remembered when constructing the 2020 budget
 - → Information included from Fall 2018 convention
 - Net cost \$5394, roughly what we expected
 - → Web site expenses
 - \$5000 from anonymous donor
 - \$2500 from IDEA
 - Should cover 3 years of operation from Aug 2018
 - → [Attachment: "01-Report-Treasurer.pdf"]
 - → Approx \$40K balance
 - → For the year, \$11K positive (but of course this is before costs for the Fall 2018 convention)
 - → 218 registrations for Fall 2018, approx \$9700 income
 - → Motion
 - Subject: Receive Treasurer's Report
 - Made by: Jim Waldorf
 - Seconded: Terry Ludwig
 - PASSED by vocal consent, unanimous

MAIN TOPICS

- Contest & Judging Don Leonard
 - → EIH changes from the Society
 - District plan currently is an open contest
 - Potentially 1 mixed chorus

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- Everyone who sings on the contest stage who is competing for a BHS District award must be a BHS member. However, those who are competing for an MBHA award must only be members of MBHA and those groups (i.e. quartets & choruses) will sing for score and evaluation only. Their results will not appear on any District Official Scoring Summary (OSS).
- → Frank Thorne Award
 - Needs to be brought up to the HOD
 - Has been a problem properly tracking & confusing...
- → Issues with contest timing
 - Discussion of issues with judging vs hospitality rooms
 - Quartets want to go to hospitality rooms. And everyone wants to see them.
 - But those same quartets are going through judging feedback which can take an hour or more, right at the point when the hospitality rooms are getting underway.
 - This seems like a timing problem we need to address. It's been an ongoing issue for years.
 - There's always the possibility of staging the feedback the next morning however (a) then it's not fresh in everyones' minds and (b) this can cause a problem for judges catching flights back home on that day.
 - Don to work this out with Jeff Bowyer and Brett, Board to be kept informed
- ➤ Events Jeff Bowyer
 - → Venue for Fall 2019
 - Jim Waldorf investigated 3 different high schools as a venue
 - 2 have homecoming events
 - 1 choice is occupied by a school production
 - So, sigh, back to the BCPA for 2019
 - → Hotel for Fall 2019
 - Doubletree Hotel
 - Everything has been set up
- ➤ Membership Jeff McMorris
 - → (Jeff not present, following items discussed as a whole)
 - → 735 total active members (according to Members Center)
 - → Membership needs to be brought up to speed on EIH (Everyone In Harmony) opportunities
 - "EIH Roadshow" event scheduled for 23-Feb (see further)
- ➤ YIH Evan Patrick
 - → (Evan not present)
 - → Recommend Evan sit down with Rich Hansen for a brain dump about contributing to YIH activity in the District
 - → Discussion over expected duties of YIH ops role
- ➤ Music & Performance Terry Ludwig
 - → Attendance
 - 6 quartets

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- 50 individuals
- Probably will be a net cost of about \$1500
 - But that's OK because we budgeted a lot more.
- → Dan Wessler / Tim Beutel to be new IDAH coordinators after this weekend
 - New addition to Terry's team.
- → Illinois Seniors Chorus happening this fall
 - Tim Pashon co-directing with Terry
 - Rehearsals to start in April
 - Looking forward to Spring 2021 when Seniors Chorus becomes an open competition
- ➤ CSLT Bill Miller
 - → (Bill not present)
 - → [Attachment: "02-Report-CSLT.pdf"]
 - → Details from Mike Isely, who also attended the event
 - Was combined with IDAH-like activities
 - Huge, 200+ attendees, way beyond anything we've ever done
 - ILL contingent was quite visible and positive
 - Used UofW facilities, full classrooms, cafeteria
 - Cost charged to attendees was \$85 but the event clearly cost more than that to execute
 - That's because LOL charges chapters an "education tax" per member which is used to fund this event.
 - ILL attendees held an informal debrief at the end of the event, comparing notes / impressions. It was all universally positive.

OLD BUSINESS

- → Website Update
 - Up and running, things still to be fixed, things to be added
 - Need to vet district / chapter leadership info against members center download
 - Discussion over process / people involved in content / format updates
 - Should have several Board members coordinate with our maintainers
- → Date for Spring HOD
 - Proposed May 4th, lunch to be provided, noon
 - Location to be found before announcing the date
 - Nail down location before April 1st

New Business

- → Change of Contest Times as Proposed by Don Leonard
 - (see earlier)
- → Search for a Marketing Manager
 - Marketing VP job description need action item for Brett
- → Everyone in Harmony Roadshow

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- Feb 23rd, in Elgin
- Brett Mulford, Jim Wagner, and Mike Isely to attend
- → District Board composition
 - New District by-laws
 - Discussion about having ops team members vote
 - It is important to understand that any new Board members who possess voting privilege need to be elected by the HOD same as existing Governance Board members, and therefore are not appointed and do not serve "at the pleasure of the President". Brett is OK with all of this.
 - Proposal to be made for Fall HOD, to take effect in 2021, the beginning of the next term
 - New district bylaws should be reviewed
 - Recommend recent Past Presidents (Waldorf, Hansen) take this action item
- → Membership Dues & Convention Registration On Policy Doc
 - Information needs to be updated and published on web site
- → Recognition of Will Thorndike
 - After all the years of service from Will, there should be some recognition!
 - At the 2019 Fall Convention?
 - Bring him here / skype him in?
- → Storage Unit Rental
 - [See Appendix titled "District Storage Unit" for details]
 - Motion
 - Subject: Move district storage to new location in Mt Zion
 - Made by: Jeff Bowyer
 - Second: Jeff Lathom
 - PASSED (unanimous)

Adjourned: 8:56 PM

Respectfully submitted by Mike Isely

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Appendix: District Storage Unit

First, a letter from Bob Squires relating to shared use of existing District Storage space:

In case this subject should come up at the board meeting on Friday/Saturday.

Dave Cowin has indicated that Jim Wagner has sent him an invoice requesting the AISQC shared payment for the storage area in Crest Hill for the first six months of 2019. I have instructed Dave to inform Jim that.....

.....in early January of 2019, as historian of the AISQC, I began making preparations to create our annual champions display for the AISQC which would be shipped to Nashville for the midwinter convention.

At that time I removed two display boards, including their protective canvas covers and took them to my home where I normally put the displays together.

At that same time I removed three tubs of historical materials belonging to the AISQC organization and took them to my home. The three tubs contained much, if not all, of the historical materials associated with the AISQC organization.

The two display boards and covers are owned by the AISQC (as designated when Dave Cowin was our district treasurer). The remaining two display boards and covers are owned by the Illinois District and they remain in the current storage area.

After the midwinter convention the two display boards were removed from the headquarters hotel by Jay Hawkins, a member of the AISQC, and taken to his home in Louisville, KY. One other item that was in storage was a shipping container used to transport the AISQC display by air to various midwinter conventions. That item is also in the hands of an AISQC member.

As of mid-January, no items owned by the AISQC remained in the District storage area and it should be understood that the AISQC should not continue to be charged rent for the storage unit in Crest Hill.

I hope this explanation will help in any discussion that may come up during the board meeting relating to the AISQC continuing to be charged for storage rental.

Thanks for your consideration.

Bob Squires

Continued

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Following from that is a discussion topic for Board in relation to storage space, requested by Rich Hansen:

A little background for you -

As of January of 2019, Bob Squires has retired as the District Historian/Archivist. That job now rests with me. As such, Bob and I are coordinating efforts to vacate the storage unit near him and to move all materials to Mt. Zion to a storage unit (that happens to be across the street from my house).

Jim Wagner can confirm this, but currently the district pays \$1328.40 for yearly storage of items in a 10' x 10' climate controlled space. \$256.08 is deducted from that total amount annually because the AISQC reimburses the district for storing their materials as well (Bob Squires also served as AISQC historian).

It should be noted that Bob Squires has just retired from that position as well and is in the process of sending those materials back to Nashville under the care of a new AISQC historian to be selected.

I have done some research into the Mt. Zion storage options. They have a unit available that is 10' x 12', climate-controlled and runs \$80 a month for a total of \$960 - this is a substantial savings and is still \$100 cheaper than what the district pays with the AISQC reimbursement. This amount can be billed monthly or yearly on a bill or direct withdrawal from an account.

MOTION for the Board - I would like a motion made to approve the transfer of materials from the Plainfield area location to the Mt. Zion location and approval of the rental payment to the Mt. Zion Self Storage facility. Materials will be ready for new location effective June 1, 2019.

Let me know what other info you require.

Thank you,

Rich

IL District Association of Chapters, SPEBSQSA Balance Sheet

As of February 13, 2019

	Feb 13, 19
ASSETS Current Assets Checking/Savings 1010 Checking Account	53,593.38
Total Checking/Savings	53,593.38
Other Current Assets 1320 Pre-Purchased Awards	270.00
Total Other Current Assets	270.00
Total Current Assets	53,863.38
TOTAL ASSETS	53,863.38
LIABILITIES & EQUITY Equity 3000 Unrestricted Funds 3010 Operating Fund	32,465.00
Total 3000 Unrestricted Funds	32,465.00
3100 Temp. Restricted Funds 3120 IDAH	470.20
Total 3100 Temp. Restricted Funds	470.20
3200 Permanent Restricted Funds 3210 Grants & Contributions IDAH Scholarships IDAH - Other	233.00 720.83
Total IDAH	953.83
Web Site fund YIH 3210 Grants & Contributions - Other	5,407.00 5,101.50 5,000.00
Total 3210 Grants & Contributions	16,462.33
Total 3200 Permanent Restricted Funds	16,462.33
Net Income	4,465.85
Total Equity	53,863.38
TOTAL LIABILITIES & EQUITY	53,863.38

9:42 AM 02/13/19 Cash Basis

IL District Association of Chapters, SPEBSQSA Profit & Loss

January 1 through February 13, 2019

	Jan 1 - Feb 13, 19
Ordinary Income/Expense Income 5100 Event Income	2,157.26
5210 District Dues 5310 Interest Income	5,853.90 2.10
Total Income	8,013.26
Gross Profit	8,013.26
Expense 8200 Facility & Equipment Exp 8210 Rent, parking, & other 8230 Storage Rental Charges	125.00 789.20
Total 8200 Facility & Equipment Exp	914.20
8300 Travel & Meetings Expenses 8310 Travel	409.00
Total 8300 Travel & Meetings Expenses	409.00
8400 Education Programs 8430 COTS/CSLT	2,224.21
Total 8400 Education Programs	2,224.21
Total Expense	3,547.41
Net Ordinary Income	4,465.85
Net Income	4,465.85

IL District Association of Chapters, SPEBSQSA Profit & Loss Budget Overview January through December 2019

	Jan - Dec 19		
Ordinary Income/Expense			
Income			
5100 Event Income	40.00		
Comp Registrations	-40.00 20.00		
DVD Sales Har. Found/Fest. Chorus/Brigade	0.00		
Hotel Rebates/Comp Room Credits	1,800.00		
Mail Registrations	70.00		
Misc - Vendors & Program Ads	1,200.00		
On Line Registrations	16,000.00		
On Site Registrations	700.00		
On Site Single Tickets Ticket/Registration Refunds	2,800.00 -100.00		
Total 5100 Event Income	22,450.00		
5210 District Dues 5310 Interest Income	23,100.00 16.80		
5490 Miscellaneous Revenue	10.00		
5491 Merchandise			
IL District Pins	30.00		
Total 5491 Merchandise	30.00		
Total 5490 Miscellaneous Revenue	30.00		
5800 Special Events Revenue			
5810 Non-gift revenue			
COTS/ CSLT	1,000.00		
Total 5810 Non-gift revenue	1,000.00		
5820 Gift Revenue	5,000.00		
Total 5800 Special Events Revenue	6,000.00		
Total Income	51,596.80		
Gross Profit	51,596.80		
Expense			
7020 Donations to Other Orgs			
IDEA	500.00		
Total 7020 Donations to Other Orgs	500.00		
7030 Support			
Chorus Support	3,500.00		
Quartet Support	3,000.00		
Total 7030 Support	6,500.00		
7500 Contract Services Expenses			
7510 Chapter Convention Stipend	750.00		
7540 Judging Expense	8,000.00		
7550 Temp Help - Contract	2,000.00		
7560 Ticket Processing Fees	850.00		
7570 Event Meals	150.00		
7580 Other Contract Expenses	750.00		
Total 7500 Contract Services Expenses	12,500.00		

IL District Association of Chapters, SPEBSQSA Profit & Loss Budget Overview January through December 2019

	Jan - Dec 19
8100 Nonpersonnel expenses	
8110 Supplies	25.00
8120 Awards, Plaques & Pins	1,000.00
8140 Postage & Shipping	10.00
8170 Printing & Copying	800.00
8180 Historian	200.00
8190 Publishing	15.00
Total 8100 Nonpersonnel expenses	2,050.00
8200 Facility & Equipment Exp	
8210 Rent, parking, & other	5,250.00
8230 Storage Rental Charges	2,570.00
8260 Equipment Rental & Maint	325.00
Total 8200 Facility & Equipment Exp	8,145.00
, , , ,	0,143.00
8300 Travel & Meetings Expenses 8320 Board Meet. & Conventions	
BOD Meetings	500.00
<u> </u>	500.00
Comp Housing	1,900.00
EVP Meetings	500.00
HOD Meetings	200.00
President Meetings	500.00
VP C&J Meetings	500.00
Total 8320 Board Meet. & Conventions	4,100.00
8330 Hospitality	500.00
Total 8300 Travel & Meetings Expenses	4,600.00
8400 Education Programs	
8420 CDWI	1,000.00
8430 COTS/CSLT	3,500.00
8440 IDAH	6,750.00
8450 Recordings of Contestants	1,700.00
8480 YIH Program	•
Contest Prizes	500.00
8480 YIH Program - Other	5,000.00
Total 8480 YIH Program	5,500.00
Total 8400 Education Programs	18,450.00
8500 Other Expenses	
8505 Gov Board	
President	300.00
Total 8505 Gov Board	300.00
8570 Advertising & Publicity	3,000.00
Total 8500 Other Expenses	3,300.00
8600 Business Expenses	
8610 - Corporation Filing Fees	10.00
Total 8600 Business Expenses	10.00
Total Expense	56,055.00
Net Ordinary Income	-4,458.20
Net Income	-4,458.20

IL District Association of Chapters, SPEBSQSA Profit & Loss

2018 Fall Convention

	Jan 1 - Dec 26, 18
Ordinary Income/Expense Income	
5100 Event Income Hotel Rebates/Comp Room Credits Misc - Vendors & Program Ads On Line Registrations On Site Registrations On Site Single Tickets	1,712.00 * 1,590.00 14,542.36 650.00 2,609.00
Total 5100 Event Income	21,103.36
5490 Miscellaneous Revenue 5491 Merchandise IL District Pins	45.00
Total 5491 Merchandise	45.00
Total 5490 Miscellaneous Revenue	45.00
Total Income	21,148.36
Gross Profit	21,148.36
Expense 7500 Contract Services Expenses 7510 Chapter Convention Stipend 7540 Judging Expense 7550 Temp Help - Contract 7560 Ticket Processing Fees 7580 Other Contract Expenses	750.00 9,704.63 1,945.00 803.43 1,188.80
Total 7500 Contract Services Expenses	14,391.86
8100 Nonpersonnel expenses 8120 Awards, Plaques & Pins 8170 Printing & Copying	733.83 854.33
Total 8100 Nonpersonnel expenses	1,588.16
8200 Facility & Equipment Exp 8210 Rent, parking, & other	6,950.00
Total 8200 Facility & Equipment Exp	6,950.00
8300 Travel & Meetings Expenses 8320 Board Meet. & Conventions Comp Housing HOD Meetings President Meetings VP C&J Meetings	311.36 539.40 311.36 467.04
Total 8320 Board Meet. & Conventions	1,629.16
8330 Hospitality	494.00
Total 8300 Travel & Meetings Expenses	2,123.16
8400 Education Programs 8450 Recordings of Contestants	1,490.00
Total 8400 Education Programs	1,490.00

9:23 PM 12/26/18

Accrual Basis

IL District Association of Chapters, SPEBSQSA Profit & Loss

2018 Fall Convention

	Jan 1 - Dec 26, 18
8500 Other Expenses 8590 Miscellaneous	0.00
Total 8500 Other Expenses	0.00
Total Expense	26,543.18
Net Ordinary Income	-5,394.82
Net Income	-5,394.82

IL District Association of Chapters, SPEBSQSA Profit & Loss Prev Year Comparison 2018 vs. 2017 Fall Convention

	Apr 12, '18 - Apr 11, 19	Apr 12, '17 - Apr 11, 18	\$ Change	% Change
Ordinary Income/Expense				
Income 5100 Event Income Hotel Rebates/Comp Room Credits	1,712.00 *	1,800.00	-88.00	-4.9%
Mail Registrations	0.00	70.00	-70.00	-100.0%
Misc - Vendors & Program Ads On Line Registrations	1,590.00 14,542.36	1,190.00 12,020.39	400.00 2,521.97	33.6% 21.0%
On Site Registrations	650.00	685.00	-35.00	-5.1%
On Site Single Tickets	2,609.00	1,748.00	861.00	49.3%
Total 5100 Event Income	21,103.36	17,513.39	3,589.97	20.5%
5490 Miscellaneous Revenue 5491 Merchandise IL District Pins	45.00	30.00	15.00	50.0%
Total 5491 Merchandise	45.00	30.00	15.00	50.0%
Total 5490 Miscellaneous Revenue	45.00	30.00	15.00	50.09
Total Income	21,148.36	17,543.39	3,604.97	20.69
Gross Profit	21,148.36	17,543.39	3,604.97	20.69
Expense	,,	,	-,	
7500 Contract Services Expenses 7510 Chapter Convention Stipend 7540 Judging Expense 7550 Temp Help - Contract 7560 Ticket Processing Fees 7580 Other Contract Expenses	750.00 9,704.63 1,945.00 803.43 1,188.80	750.00 9,514.72 1,855.00 853.78 709.10	0.00 189.91 90.00 -50.35 479.70	0.0% 2.0% 4.9% -5.9% 67.7%
Total 7500 Contract Services Expenses	14,391.86	13,682.60	709.26	 5.2°
8100 Nonpersonnel expenses 8120 Awards, Plaques & Pins 8140 Postage & Shipping 8170 Printing & Copying	733.83 0.00 854.33	992.40 17.29 798.50	-258.57 -17.29 55.83	-26.1% -100.0% 7.0%
Total 8100 Nonpersonnel expenses	1,588.16	1,808.19	-220.03	-12.29
8200 Facility & Equipment Exp 8210 Rent, parking, & other	6,950.00	4,895.00	2,055.00	42.0%
Total 8200 Facility & Equipment Exp	6,950.00	4,895.00	2,055.00	42.09
8300 Travel & Meetings Expenses 8310 Travel	0.00	-0.56	0.56	100.0%
8320 Board Meet. & Conventions Comp Housing HOD Meetings President Meetings VP C&J Meetings	311.36 539.40 311.36 467.04	-304.64 202.28 304.64 456.96	616.00 337.12 6.72 10.08	202.2% 166.7% 2.2% 2.2%
Total 8320 Board Meet. & Conventions	1,629.16	659.24	969.92	147.1%
8330 Hospitality	494.00	325.56	168.44	51.7%
Total 8300 Travel & Meetings Expenses	2,123.16	984.24	1,138.92	115.79
8400 Education Programs 8450 Recordings of Contestants	1,490.00	1,669.99	-179.99	-10.8%
Total 8400 Education Programs	1,490.00	1,669.99	-179.99	-10.89
8500 Other Expenses 8590 Miscellaneous	0.00	0.00	0.00	0.0%
Total 8500 Other Expenses	0.00	0.00	0.00	0.0
Total Expense	26,543.18	23,040.02	3,503.16	15.29
Net Ordinary Income	-5,394.82	-5,496.63	101.81	1.99





a state of close harmony

Subject: CSLT & Chapter Mentor Report To IL District Board

Date: Feb 16, 2019

Board Members,

1. 2019 LOL Leadership Academy

I am pleased to inform the Illinois District BHS Board that **20** Illinois District members attended the two-day Land of Lakes Training Academy on Jan 11 & 12 in River Falls WI. (Our goal was to send 30 of our District members and much effort expended in contacting most Chapters). Eleven Chapters designated one of their members to qualify for our IL District offer for free TA Registration and Housing for Friday and Saturday nights. Another nine District members paid for their own registration and housing which may or may not be reimbursed by their Chapters. (New Tradition Chorus had five of their members at this Academy.) Mileage expenses were declared to be individual or Chapter expense, not reimbursable by IL District.

At the end of the Academy second day, I hosted a social in my hotel room for all of our IL District students. They were all very satisfied with most classes and gained many new ideas that they intend to implement in their respective IL Chapters. We discussed how to proceed in the future with training of IL Chapter Officers. A third of the guys intend to return to the 2020 LOL TA at their own expense. Two thirds of the guys feel that IL should hold a beefed up yearly Leadership Summit with better teachers. Many thought that returning to central IL (Peoria or Bloomington) every other year might make sense. Some thought that connecting the Summit to IDAH may make sense, but conflicts must be considered. All attendees agreed to be a resource for future District Training discussions.

The IL District budgeted over \$5000 in 2019 for 30 students to attend LOL Training Academy. The total expenses for the 11 Chapter Designated Students was \$2224.21 which consisted of \$935.00 in registration expense and \$1,289.21 for two nights of housing.

On the positive side, we now have 20 IL District members who have been to a first rate Training Academy and will help us restart an IL District Leadership Summit in 2020. On a negative note, we couldn't get more than 11 of some 25 IL District Chapters to send at least one person to this Academy, even at little expense to the Chapter.

2. Chapter Advocates Program

Advocate activity is moribund with no mentor activity reported in second half of 2018. Bob Squires, our most active mentor in the past has resigned his position and that of

District Historian. Rich Hansen has agreed to be District Historian but resigned his mentor position. So we now have only 2 mentors left.

LOL District is having a lot of trouble getting their Chapter mentors to submit reports. Their program is quite demanding and has specific forms that must be filled out during each mentor visit to a Chapter. They limit the number of Chapters for each mentor to 4 where we expect our mentors to handle between 6 and 8 Chapters. I think it is time to rethink the whole mentor program and restructure it to be more workable. I will devote some time to this review over the next three months.

3 Midwest Harmony Alliance (MHA)

The Midwest Harmony Alliance has been on sabbatical in 2018 but has picked up the pace in 2019. On behalf of MHA, Syl Wetle responded to a call from BHS Nashville for Chapters to host the "BHS Everyone in Harmony Roadshow". This Roadshow is aimed at answering member questions about BHS mission changes and the myriad of subsequent Chapter, District and International ripple effects.

Syl has been working with Nashville staff for a month now and was instrumental in convincing **BHS** to offer an International Convention Registration Ticket Drawing for each Roadshow event. BHS has set a goal of 50 attendees for the Elgin event at First United Methodist Church on Feb 23, 2019.

MHA has also begun issuing a **monthly MHA Newsletter** aimed at stimulating discussion of good times past and possible MHA sponsored events going forward.

Bill Miller
VP Chapter Leadership Training and Chapter Advocates
President, Midwest Harmony Alliance



Midwest Harmony Alliance

A New Kind of A'cappella Massed Chorus

WHM Feb 8, 2019