

**Illinois District Association of Chapters
Board Meeting
February 2019**

Location: 1st Presbyterian Church, 410 2nd Ave, Sterling IL

Date/Time: Friday, February 15th, 2019, 7:00pm

Roll Call

Name	Governance Role	Operations / Other Role	Present	Quorum Count
Brett Mulford	President		Y	+
Jeff Lathom	Exec VP		Y	+
Mike Isely	Secretary		Y	+
Jim Wagner	Treasurer		Y	+
Jeff McMorris	BMAL	Membership	N	+
Jeff Bowyer	BMAL	Events	Y	+
Don Leonard	BMAL	C & J	Y	+
Terry Ludwig	BMAL	(Music & Perf)	Y	+
Jim Waldorf	Imm Past President	YIH	Y	+
Bill Miller		CSLT	N	
Evan Patrick		YIH	N	
(open)		Director Dev		
(open)		Marketing & PR, webmaster		

Totals: 8 of 11 8 of 9

Called to order: 7:13 PM

ADMINISTRATION

- Quorum
 - YES
 - Eight Governance Members present (from a possible total of nine), quorum established.
- Minutes
 - Prior Board meeting held on 9-Sep-2018
 - **Motion:**
 - ♦ **Subject: Accept Minutes from 9-Sep-2018 Board meeting**
 - ♦ **Made by: Jeff Lathom**
 - ♦ **Seconded: Jim Wagner**
 - ♦ **PASSED by vocal consent, unanimous**
- Treasurer's Report – Jim Wagner
 - We're in good financial shape
 - Copy of budget included
 - ♦ Note from Don Leonard that judging expenses need to be allocated \$1K higher
 - ♦ However budget is already approved
 - ♦ This change should be remembered when constructing the 2020 budget
 - Information included from Fall 2018 convention
 - ♦ Net cost \$5394, roughly what we expected
 - Web site expenses
 - ♦ \$5000 from anonymous donor
 - ♦ \$2500 from IDEA
 - ♦ Should cover 3 years of operation from Aug 2018
 - [Attachment: "01-Report-Treasurer.pdf"]
 - Approx \$40K balance
 - For the year, \$11K positive (but of course this is before costs for the Fall 2018 convention)
 - 218 registrations for Fall 2018, approx \$9700 income
 - **Motion**
 - ♦ **Subject: Receive Treasurer's Report**
 - ♦ **Made by: Jim Waldorf**
 - ♦ **Seconded: Terry Ludwig**
 - ♦ **PASSED by vocal consent, unanimous**

MAIN TOPICS

- Contest & Judging – Don Leonard
 - EIH changes from the Society
 - ♦ District plan currently is an open contest
 - ♦ Potentially 1 mixed chorus

- ♦ Everyone who sings on the contest stage who is competing for a BHS District award must be a BHS member. However, those who are competing for an MBHA award must only be members of MBHA and those groups (i.e. quartets & choruses) will sing for score and evaluation only. Their results will not appear on any District Official Scoring Summary (OSS).
- Frank Thorne Award
 - ♦ Needs to be brought up to the HOD
 - ♦ Has been a problem properly tracking & confusing...
- Issues with contest timing
 - ♦ Discussion of issues with judging vs hospitality rooms
 - Quartets want to go to hospitality rooms. And everyone wants to see them.
 - But those same quartets are going through judging feedback which can take an hour or more, right at the point when the hospitality rooms are getting underway.
 - This seems like a timing problem we need to address. It's been an ongoing issue for years.
 - There's always the possibility of staging the feedback the next morning however (a) then it's not fresh in everyone's minds and (b) this can cause a problem for judges catching flights back home on that day.
 - ♦ Don to work this out with Jeff Bowyer and Brett, Board to be kept informed
- Events – Jeff Bowyer
 - Venue for Fall 2019
 - ♦ Jim Waldorf investigated 3 different high schools as a venue
 - ♦ 2 have homecoming events
 - ♦ 1 choice is occupied by a school production
 - ♦ So, sigh, back to the BCPA for 2019
 - Hotel for Fall 2019
 - ♦ Doubletree Hotel
 - ♦ Everything has been set up
- Membership – Jeff McMorris
 - (Jeff not present, following items discussed as a whole)
 - 735 total active members (according to Members Center)
 - Membership needs to be brought up to speed on EIH (*Everyone In Harmony*) opportunities
 - ♦ “EIH Roadshow” event scheduled for 23-Feb (see further)
- YIH – Evan Patrick
 - (Evan not present)
 - Recommend Evan sit down with Rich Hansen for a brain dump about contributing to YIH activity in the District
 - Discussion over expected duties of YIH ops role
- Music & Performance – Terry Ludwig
 - Attendance
 - ♦ 6 quartets

- ♦ 50 individuals
- ♦ Probably will be a net cost of about \$1500
 - But that's OK because we budgeted a lot more.
- Dan Wessler / Tim Beutel to be new IDAH coordinators after this weekend
 - ♦ New addition to Terry's team.
- Illinois Seniors Chorus happening this fall
 - ♦ Tim Pashon co-directing with Terry
 - ♦ Rehearsals to start in April
 - ♦ Looking forward to Spring 2021 when Seniors Chorus becomes an open competition
- CSLT – Bill Miller
 - (Bill not present)
 - [Attachment: "02-Report-CSLT.pdf"]
 - Details from Mike Isely, who also attended the event
 - ♦ Was combined with IDAH-like activities
 - ♦ Huge, 200+ attendees, way beyond anything we've ever done
 - ILL contingent was quite visible and positive
 - ♦ Used UofW facilities, full classrooms, cafeteria
 - ♦ Cost charged to attendees was \$85 but the event clearly cost more than that to execute
 - That's because LOL charges chapters an "education tax" per member which is used to fund this event.
 - ♦ ILL attendees held an informal debrief at the end of the event, comparing notes / impressions. It was all universally positive.

OLD BUSINESS

- Website Update
 - ♦ Up and running, things still to be fixed, things to be added
 - ♦ Need to vet district / chapter leadership info against members center download
 - ♦ Discussion over process / people involved in content / format updates
 - Should have several Board members coordinate with our maintainers
- Date for Spring HOD
 - ♦ Proposed May 4th, lunch to be provided, noon
 - ♦ Location to be found before announcing the date
 - ♦ Nail down location before April 1st

NEW BUSINESS

- Change of Contest Times as Proposed by Don Leonard
 - ♦ (see earlier)
- Search for a Marketing Manager
 - ♦ Marketing VP job description need – action item for Brett
- Everyone in Harmony Roadshow

DRAFT MINUTES (17-Mar-2019 rev B) – NOT APPROVED

BHS Illinois District Board Meeting

15-February-2019

- ♦ Feb 23rd, in Elgin
- ♦ Brett Mulford, Jim Wagner, and Mike Isely to attend
- District Board composition
 - ♦ New District by-laws
 - ♦ Discussion about having ops team members vote
 - It is important to understand that any new Board members who possess voting privilege need to be elected by the HOD same as existing Governance Board members, and therefore are not appointed and do not serve “at the pleasure of the President”. Brett is OK with all of this.
 - ♦ Proposal to be made for Fall HOD, to take effect in 2021, the beginning of the next term
 - ♦ New district bylaws should be reviewed
 - ♦ Recommend recent Past Presidents (Waldorf, Hansen) take this action item
- Membership Dues & Convention Registration On Policy Doc
 - ♦ Information needs to be updated and published on web site
- Recognition of Will Thorndike
 - ♦ After all the years of service from Will, there should be some recognition!
 - ♦ At the 2019 Fall Convention?
 - ♦ Bring him here / skype him in?
- Storage Unit Rental
 - ♦ [See Appendix titled “District Storage Unit” for details]
 - ♦ **Motion**
 - **Subject: Move district storage to new location in Mt Zion**
 - **Made by: Jeff Bowyer**
 - **Second: Jeff Lathom**
 - **PASSED (unanimous)**

Adjourned: 8:56 PM

Respectfully submitted by Mike Isely

Appendix: District Storage Unit

First, a letter from Bob Squires relating to shared use of existing District Storage space:

In case this subject should come up at the board meeting on Friday/Saturday.

Dave Cowin has indicated that Jim Wagner has sent him an invoice requesting the AISQC shared payment for the storage area in Crest Hill for the first six months of 2019. I have instructed Dave to inform Jim that....

.....in early January of 2019, as historian of the AISQC, I began making preparations to create our annual champions display for the AISQC which would be shipped to Nashville for the midwinter convention.

At that time I removed two display boards, including their protective canvas covers and took them to my home where I normally put the displays together.

At that same time I removed three tubs of historical materials belonging to the AISQC organization and took them to my home. The three tubs contained much, if not all, of the historical materials associated with the AISQC organization.

The two display boards and covers are owned by the AISQC (as designated when Dave Cowin was our district treasurer). The remaining two display boards and covers are owned by the Illinois District and they remain in the current storage area.

After the midwinter convention the two display boards were removed from the headquarters hotel by Jay Hawkins, a member of the AISQC, and taken to his home in Louisville, KY. One other item that was in storage was a shipping container used to transport the AISQC display by air to various midwinter conventions. That item is also in the hands of an AISQC member.

As of mid-January, no items owned by the AISQC remained in the District storage area and it should be understood that the AISQC should not continue to be charged rent for the storage unit in Crest Hill.

I hope this explanation will help in any discussion that may come up during the board meeting relating to the AISQC continuing to be charged for storage rental.

Thanks for your consideration.

Bob Squires

Continued...

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Following from that is a discussion topic for Board in relation to storage space, requested by Rich Hansen:

A little background for you -

As of January of 2019, Bob Squires has retired as the District Historian/Archivist. That job now rests with me. As such, Bob and I are coordinating efforts to vacate the storage unit near him and to move all materials to Mt. Zion to a storage unit (that happens to be across the street from my house).

Jim Wagner can confirm this, but currently the district pays \$1328.40 for yearly storage of items in a 10' x 10' climate controlled space. \$256.08 is deducted from that total amount annually because the AISQC reimburses the district for storing their materials as well (Bob Squires also served as AISQC historian).

It should be noted that Bob Squires has just retired from that position as well and is in the process of sending those materials back to Nashville under the care of a new AISQC historian to be selected.

I have done some research into the Mt. Zion storage options. They have a unit available that is 10' x 12', climate-controlled and runs \$80 a month for a total of \$960 - this is a substantial savings and is still \$100 cheaper than what the district pays with the AISQC reimbursement. This amount can be billed monthly or yearly on a bill or direct withdrawal from an account.

MOTION for the Board - I would like a motion made to approve the transfer of materials from the Plainfield area location to the Mt. Zion location and approval of the rental payment to the Mt. Zion Self Storage facility. Materials will be ready for new location effective June 1, 2019.

Let me know what other info you require.

Thank you,

Rich